

**UNIVERSITY OF KERALA**  
**SCHOOL OF DISTANCE EDUCATION**  
**BLISc (2024 Admission)**  
**FIRST SEMESTER ASSIGNMENT TOPICS**

Instructions:

- 1) Hand written assignments should be submitted to The Coordinator (BLISc), SDE, University of Kerala
- 2) Maximum marks for each assignment are 25.

**LISB41 : LIBRARY AND SOCIETY**

1. Write notes (not exceeding 200 word search) on the following
  - 1) Dr. S R Ranganathan
  - 2) Types of libraries
  - 3) Public library development in India
  - 4) Resource sharing
  - 5) e- Shodhsindhu
2. Answer the following questions in not more than 1000 words each
  - 1) Write a note on library associations in India and explain its role in this profession
  - 2) What are the 5 laws of library science and its implications?

**LISB42 : LIBRARY MANAGEMENT**

1. Write notes (not exceeding 200 words each) on the following
  - 1) Analyze the impact of user feedback on library collection development and service delivery.
  - 2) What criteria do you use to "weed" or remove outdated materials from the collection?
  - 3) What are the benefits of using a self-checkout system?
  - 4) Annual report
  - 5) Discuss the factors to be considered while organizing a reference section in a library.
3. Answer the following questions in not more than 1000 words each
  - 1) Explain Henri Fayol's 14 principles of management.
  - 2) Discuss all the works to be carried out on a book in a book shop till it reaches the hand of a user as a library book.

### **LISB43 : LIBRARY CLASSIFICATION AND CATALOGUING (THEORY)**

1. Write notes (not exceeding 200 words each) on the following
  - 1) PMEST
  - 2) What is notation? Explain the types of notation used in CC and DDC
  - 3) MARC
  - 4) Helpful sequence
  - 5) Compare enumerative and faceted classification schemes
  
2. Answer the following questions in not more than 1000 words each
  - 1) Describe the different canons of classification and catalogue
  - 2) Discuss the functions of Library catalogue and compare the advantages and disadvantages of classified and dictionary catalogue.

### **LISB44: LIBRARY CLASSIFICATION (PRACTICAL)**

**Colon classification (CC) record:** Classify any 75 titles of simple and complex subjects applying postulate procedure using Colon Classification (6<sup>th</sup> Edition). Derive class number according to facet formula.

**Dewey decimal classification (DDC) record:** Classify any 75 titles of simple and complex subjects using 23rd Edition of DDC.