

**Minutes of the Centre for Internal Quality Assurance (CIQA)**

**Centre for Distance & Online Education, University of Kerala**

**Date: 23/09/2024**

**Venue: Centre for Distance & Online Education, Kariavattom campus**

**Time: 11.00 AM TO 12.00 PM**

The meeting was held via Online and Offline mode simultaneously under the chairmanship of Dr.CA Lal to discuss and form an extensive and effectual internal quality assurance system to ensure the quality of higher education programmes offered through distance mode.

The CIQA council verified the status of admission for the academic year 2024—25 and resolved to ensure the availability of self-learning materials for all the 5 UG/PG programmes offered.

It was decided to maintain accurate data on programme performance; generate annual quality reports and actionable insights

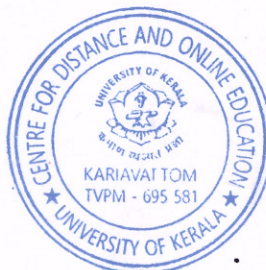
It was resolved to create a learner-centric ecosystem, bridging the gaps between conventional and non-conventional learning modes.

It was also resolved to strengthen the online feedback system for students and other stakeholders to ensure internal quality in higher education through distance mode.

Further, resolved to seek permission for purchasing 5 computers for academic purpose and to send bulk SMS to students for imparting various information

The following members were present in the meeting.

1. Dr.K S Suresh Kumar, Director, CDOE
2. Dr.S Nazeeb, Assistant Professor of Malayalam
3. Dr.Rose Mary George, Associate Professor of Political Science
4. Dr.Ajitha S ,Assistant Professor of Public Administration
5. Dr.RajanT K, Assistant Professor of Hindi
6. Dr.Indu KV, Assistant Professor of Hindi



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**Director**

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