## Minutes of the Centre for Internal Quality Assurance (CIQA) School of Distance Education, University of Kerala

Date: 12th September, 2022

Venue: School of Distance Education, Kariavattom campus

Time: 10.00 AM TO 11.00 AM

The following members were present in the meeting

- 1. Dr. Lal C A, Professor and Director, CIQA
- 2. Dr. A M Unnikrishnan, Senior Professor of Malayalam
- 3. Dr. K S Suresh Kumar, Professor of Commerce
- 4. Dr. S Nazeeb, Assistant Professor of Malayalam
- 5. Dr. Indu K V, Assistant Professor of Hindi
- 6. Dr. Rose Mary George, Assistant Professor of Political Science

The meeting was held simultaneously in online and offline mode under the chairmanship of Dr. Lal C A to discuss and form an extensive and effectual internal quality assurance system to ensure the quality of higher education programmes offered through distance mode.

The CIQA council verified the status of the 2022-23 academic year admission notification and ensured the availability of self learning materials for the 17 UG/PG programmes offered.

It is decided to conduct an online orientation and interactive session to familiarise the students with the academic system. The session will be conducted for each UG /PG programme by the programme coordinator.

Another decision was to continue the hybrid mode (both offline and online) of classes for the new academic year.

A drug abuse awareness programme is also planned.

It is decided that DEK Researcher, as the official journal of SDE, will continue the same in enhancing the research level of authors and promoting scientific research.

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