UNIVERSITY OF KERALA
SCHOOL OF DISTANCE EDUCATION
Centre for Internal Quality Assurance (CIQA)
Mandatory Disclosures, Declarations and Reports

S.No.	Provision	Complied Yes/No with explicit link address	If no. Reasons, there of
1.	The establishing Act and Statutes there under or the Memorandum of Association, as the case may be or both, of the Higher Educational Institution, empowering it to offer programmes in Open and Distance Learning mode	**Yes** **Establishing Act - ODL**	
2.	Copies of the letters of recognition from Commission and other relevant statutory or regulatory authorities	**Yes** **Commission Order**	
3.	Programme details including brochures or programme guides inter alia information such as name of the programme, duration, eligibility for enrolment, programme fee, programme structure.	**Yes** **Prospectus 2022-23**	
4.	Programme-wise information on syllabus, suggested readings, contact points for counselling/mentoring, programme structure with credit points, programme-wise faculty details, list of supporting staff, list of Learner Support Centres with addresses and contact details (for Open and Distance Leaning mode), their working hours and counselling (for Open and Distance Learning mode) Schedule;	**Yes** **Prospectus 2022-23**	
5.	Important schedules or date-sheets for admissions, registration, re-registration, counselling/mentoring, assignments and feedback there on, examinations, result declarations etc.	**Yes** Academic & Examination Calendar 2022-23 Feedback Result	
6.	The feedback mechanism on design, development, delivery and continuous evaluation of learner-performance which shall form an integral part of the transactional design of the Open and	**Yes**	

	Distance Learning mode programmes and shall be an input for maintaining the quality of the programmes and bridging the gaps, if any	Feedback	
7.	Information regarding all the programmes recognized by the Commission	**Yes** **Commission Order**	
8.	Data of year-wise and programme-wise learner enrolment details in respect of degrees and/or postgraduate diplomas awarded	**Yes** **Enrolment Details** Result	
9.	Complete information about 'Self Learning Material' including name of the faculty who prepared it, when was it prepared and last updated for Open and Distance Learning Programmes;	**Yes** SLM Details	
10.	A compilation of questions and answers under the head 'Frequently Asked Questions' with the facility of online interaction with learners providing hyperlink support for Open and Distance Learning Programmes	**Yes** **FAQ**	
11.	List of the 'Learner Support Centres' along with the number of learners who shall appear at any examination centre and details of the Information and Communication Technology facilities available for conduct of examination in a fair and transparent manner, for Open and Distance Learning programmes	**Not Applicable**	
12.	List of the 'Examination Centres' along with the number of learners in each centre, for Open and Distance Learning programmes	**Yes** **Examination Centres**	
13.	Details of proctored examination in case of end semester examination or term end examination of Open and Distance Learning programmes	**Yes** **Observer Report**	
14.	Academic Calendar mentioning period of the admission process along with the academic session, dates of continuous and end semester examinations or term end examinations, etc	**Yes** **Academic & Examination Calendar 2022-23**	
15.	Reports of the third-party academic audit to be undertaken every five years and internal academic audit every year by Centre for Internal Quality Assurance	Yes **Academic Audit**	

DECLARATION

I, here by declare that, the authenticating documents in compliance with the Regulations 9 of UGC (ODL Programmes and Online Programmes) Regulations 2020, is uploaded in the website of School of Distance Education, University of Kerala.

Signature of the Director (CIQA)

Name : Dr Lal C A

Seal :

Director
Centre for Internal Quality Assurance
School of Distance Education
University of Kerala, Kariavattom
Date: 24.08.2023 Thiruvananthapuram - 695 581

Signature of the Registrar

Name :

DR. K.S. ANIL KUMAR
REGISTRAR
UNIVERSITY OF KERALA

Seal :

Date: 24.08.2023