

Observer Report 2024-25

The UG and PG examinations of the School of Distance Education, University of Kerala are conducted by the Controller of Examinations of the University. The examinations are conducted adhering to the rules prescribed in the examination manual by the University. The examination centres have full-fledged monitoring systems including CCTV. Before every exam, a proper seating plan is prepared and displayed on the notice board. The invigilator makes sure that the students are seated as per the seating plan already displayed on the notice. Electronic gadgets like mobile phones and smart watches are not allowed inside the examination hall. For every 20 students, one invigilator is provided to ensure the smooth conduct of the examination. The hall ticket and id cards of each and every examinee is checked and verified by the invigilator. An attendance sheet is provided to the examinees to enter their enrolment number, the serial number of the answer scripts and the signature is also taken in the same. The invigilator duly verifies the same and this sheet is sent to the Controller of Examinations along with the answer scripts. The question papers are kept under the custody of the Chief Superintendent of the examination. The seal of the question paper packet is opened only in the presence of students and signature is collected from students while opening the seal of the question paper packet. During examination if any examinee is found to be using any unfair means, the paper is seized and he/she will not be allowed to write further examinations and this will be reported to the controller of examinations office.



Director

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