



UNIVERSITY OF KERALA

(Re - accredited by NAAC with 'A' Grade)

SCHOOL OF DISTANCE EDUCATION

[Recognised by Distance Education Bureau (DEB) - UGC]

Kariavattom Campus, Thiruvananthapuram - 695 581.

Website : www.ideku.net

Phone : 8129977026

PROSPECTUS

2021 - '22

**SCHOOL OF DISTANCE EDUCATION
UNIVERSITY OF KERALA**

Chancellor

Shri. Arif Mohammed Khan

Hon'ble Governor of Kerala

Pro-Chancellor

Dr. R. Bindu

Minister for Higher Education,
Government of Kerala

Vice-Chancellor

Prof. V. P. Mahadevan Pillai

Pro-Vice-Chancellor

Prof. P. P. Ajayakumar

Director, SDE

Prof. R. Vasanthagopal

Controller of Examinations

Dr. N. Gopakumar

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UNIVERSITY OF KERALA

The erstwhile Travancore University established in 1937 by a royal promulgation of Sree Chithira Thirunal Balaramavarma, the then Maharaja of Travancore was later recognized as University of Kerala by a legislative enactment in 1957. The jurisdiction of the Kerala University which once covered the whole territory of Kerala state is now limited to the districts of Thiruvananthapuram, Kollam, Alappuzha (except Kuttanad Taluk) and some parts of Pathanamthitta district consequent on the establishment of other Universities in the State. However, territorial limitations could not contain the growth and development of the University. There are at present 223 affiliated Colleges under this University besides 41 teaching and Research Departments under 10 Schools, 32 University Study Centres and 17 Institutes of Technology. In addition to the Departments of teaching, the University also has several centers for studies in special areas. Academic Staff College, Kerala University Library, Department of Publications are some of the other important institutions under this University. Over the years the University has endeavored remarkably well to achieve its objective of enlightening the minds of millions who embraced her in their pursuit of knowledge and wisdom. The University has been re-accredited by NAAC with 'A' Grade in 2015 and secured the First Chancellors Award for the Best University in the State in 2015. The University has also been ranked 27th in India by National Institutional Ranking Framework (NIRF) of the MHRD, Govt. of India in 2021. Graduates of this University are held in high esteem in all walks of life throughout the world. This is because of the maintenance of standards in the conduct of courses and examinations.

THE SCHOOL OF DISTANCE EDUCATION, started in 1976, as a teaching and research department of the University of Kerala, is one of the pioneering centers of distance learning in the State. The institute was founded with the following objectives.

- Democratizing higher education to large segments of the population, in particular the disadvantaged groups like those living in remote and rural areas, working people and women.
- Providing an innovative system of university level education which is both flexible and open in terms of methods, pace of learning, eligibility for enrollment and age of entry.
- Providing an opportunity for upgradation of skills and qualifications.
- Developing education as a lifelong activity to enable persons to update their knowledge or acquire knowledge in new areas.

University of Kerala is one of the Universities in India having permanent full time teaching faculty members for running the distance education programmes. In line with the efforts of the UGC to streamline the distance learning mode, the SDE also redefined its programmes and

decided to offer programmes in those subjects / fields which are offered by the University through regular mode from 2017 admission onwards. The medium of instruction of all courses is English except for certain language courses. The School is located at the Kariavattom Campus, University of Kerala, Thiruvananthapuram.

I. PROGRAMMES

A. Under-Graduate Programmes (6 Semesters)

Sl.No.

1. B.A. Economics
2. B.A. English
3. B.A. History
4. B.A. Hindi
5. B.A. Malayalam
6. B.A. Political Science
7. B.A. Sociology
8. B. Com. (Finance / Co-operation / Computer Application)
9. BLI.Sc (2 Semesters)
10. B.B.A

B. Post Graduate Programmes (4 Semesters)

11. M.A. Economics
12. M.A. English
13. M.A. Hindi
14. M.A. History
15. M.A. Malayalam
16. M.A. Political Science
17. M.A. Public Administration
18. M.A. Sociology
19. M.Com - Finance
20. MLI.Sc (2 Semesters)
21. M. Sc. Computer Science
22. M. Sc. Mathematics

2. GENERAL INSTRUCTIONS

2.1 Admission to SDE Programmes

Prospectus can be obtained from the office of the School of Distance Education on producing a copy of the receipt of fee remittance.

2.2 Cost of Prospectus Rs. 265/-

Candidates residing in a foreign country have to submit a DD for Rs. 265/- in addition. Each Bank Draft amount should carry an additional amount of Rs. 10/- as service charge.

Admission notifications are issued in leading national and regional dailies. The detailed information regarding admission is available on the SDE website: **www.ideku.net** or on the University website: **www.sde.keralauniversity.ac.in**

Students seeking admission shall apply on-line only. On-line registration facility for admission is provided through **www.ideku.net** or **www.sde.keralauniversity.ac.in**. The last date for online applications will be in SDE website and University news. Applications received after the last date published will not be entertained. Applications duly filled in should be sent to **The Director, School of Distance Education, University of Kerala, Kariavattom Campus, Thiruvananthapuram - 695 581** by registered post with acknowledgement due in a cover superscribed 'APPLICATION FOR ADMISSION TO '.

Submission of On-line Application

STEPS FOR SDE ONLINE ADMISSION REGISTRATION PROCESS

1. Read the online admission instructions carefully.
2. Verify eligibility criteria before remitting fees.
3. Remit first semester tuition fee.
4. Log on to **www.ideku.net** or **www.sde.keralauniversity.ac.in**
5. Click on the link **ONLINE ADMISSION FOR THE ACADEMIC YEAR 2021-22**.
6. Click on Start Registration Button.
7. Login with your application number and password to continue the Registration process.
8. Take a print out of the Application form.
9. Send the application form with fee receipts (Cost of Prospectus, First semester fee, Admission fee, Affiliation and other fee applicable to the programme, DDF receipt of Rs.105/-) and Documents (TC and Qualifying Certificates in ORIGINAL, Photocopy of SSLC & Passport size photo), to **THE DIRECTOR, SCHOOL OF DISTANCE EDUCATION, UNIVERSITY OF KERALA, KARIAVATTOM CAMPUS, TVPM - 695581**.
10. Applicants belonging to SC/ST/OEC category should produce the print out of E-grantz on-line application for fee concession category from Akshaya Kendram, along with copy of SSLC, +2 and Degree Certificate, Original Caste Certificate & Income certificate, copy of Aadhar card and copy of Bank Pass Book (Front page).

Admission is granted only on satisfactory fulfillment of the eligibility conditions regarding basic qualifications and the submission of relevant documents prescribed in the prospectus. Applications which are defective or unaccompanied by the required Original qualifying Certificates, T.C and fees shall be summarily rejected.

2.3 Mode of Remittance of Fee

Fees shall be remitted through on-line at ideku.net ⇒ online payment portal ⇒ departmental remittance ⇒ Department name: School of Distance Education **OR** Demand Drafts, drawn from any **SBI banks** in favour of the **Finance Officer, University of Kerala, Thiruvananthapuram** payable at Thiruvananthapuram. Students residing outside the state of Kerala can draw their DDs from SBI in favour of the **Finance Officer, University of Kerala, Thiruvananthapuram** payable at Thiruvananthapuram. **Overseas students** can draw their DDs from any nationalized banks in favour of the **Finance Officer, University of Kerala, Thiruvananthapuram** payable at Thiruvananthapuram. For every remittance by **DD a service charge of Rs 10/-** also has to be remitted.

Fee can also be remitted by pay-in-slip at the Cash Counters at the University Office, Palayam, Thiruvananthapuram and at the University Campus, Kariavattom. Fees can also be remitted through online cash transfer and also by Kerala University ePayment portal (pay.keralauniversity.ac.in)

2.4 Department Development Fund

All newly admitted students are directed to remit Rs. 105/- (Rupees one hundred only) towards the SDE-DDF (Department Development Fund) by direct cash payment at SDE Office or by means of Demand draft from any branch of SBI drawn in favour of the **Director, SDE, (DDF), University of Kerala, payable at SBI, Branch Kariavattom**. Please mention name, address and purpose on the reverse of DD.

2.5 Candidate Code

Every student in the SDE will be assigned a candidate code on admission. **Students shall quote their full Candidate Code in all their correspondences with SDE.**

It is the basic responsibility of the student to submit the required certificates and other documents in support of his/her eligibility at the time of admission. **All admissions at the SDE are provisional till the verification of the original certificates are made.** The Director reserves the right to cancel the provisional admission of any student who fails to submit the required documents/ fees within the stipulated time.

2.6 Identity Cards

Each student shall be issued an identity card on admission showing the enrolment Candidate Code. If the original identity card is lost, a duplicate shall be issued on payment of Rs. 55/- towards fee for duplicate Identity Card and a recent Photograph.

2.7 Special Instruction with regard to Photographs

All applicants shall affix on their applications and Identity cards one copy each of a recently taken passport size photographs. Applicants shall give their full signature on the top margin of the photograph affixed on the application. The photo affixed on the application form shall be attested by a Gazetted Officer.

2.8 Despatch of Study Materials

Study materials prepared by the teachers and experts in the subjects shall be given/despached to the students in installments during each academic year by hand or by post. If the number of student, enrolled in a programme is less than 25, study materials and Personal Contact Programme (PCP) will not be provided.

2.9 University Examination

Students of the Distance Education shall submit their application for Examination through online mode. The dates of examination will be intimated to the students by the Controller of Examinations and SDE, through News Papers, SDE / University websites and SMS. The students have to register for the whole examinations at the first appearance. **Students who have remitted the tuition fee for both the semesters in an academic year should compulsorily register for University Examination to hold their SDE Registration active.**

B. Com. Students are not permitted to change their electives after registering for first / second semester examinations.

2.10 Hall Ticket

Hall ticket for the University Examination shall have to be downloaded by the students from the SDE website three days before the commencement of the examination.

2.11 Centres of Examination

The list of the Centers of Examination allotted to the students shall be communicated to them at the time of their registration to the examinations. Students shall be free to select their preferred center from the list of approved centers. Centre once selected cannot be changed.

2.12 Subsequent Appearance

If a student fails he/she can repeat the examination. For such students the examination in the pre-revised syllabus shall be conducted in two consecutive years once the revision of the syllabus takes place. No student shall be allowed to appear for the examination in the old syllabus after availing the two chances offered above. The marks secured by them for the CE part shall be carried over and added to the marks obtained in the ESE they reappear.

2.13 Transfer Certificate

Original Transfer Certificates, submitted by the students seeking admission, **shall not be returned to them once they are admitted to the programme.** A fresh TC shall be issued by the SDE after completion of the course or on discontinuance. In the latter case, students are liable to pay tuition fees of the semester until the date of application for T.C or until the date of intimation regarding discontinuance whichever is earlier. Some institutions outside the state are not in the practice of issuing TC to their students. Such students will be admitted to the SDE on the strength of affidavits attested by Notary Public/First Class Magistrate in lieu of TC. **A letter from the institution last attended stating that they will not issue TC should also be attached.** The TC from the previous institution shall also be submitted.

2.14 Admission to Persons with Higher Degree to Undergo Lower Programmes

A candidate with higher degree in a subject is permitted to undergo lower level programme in another subject and can appear for the examination through SDE, if they are otherwise eligible.

2.15 Parity with Regular Students

Students of the SDE are offered the same Courses as in the regular Colleges affiliated to the University of Kerala. They have the same syllabi, curriculum, examination and are awarded the same degree, which is recognized by PSC and other Universities.

2.16 Issue of Certificates/Degree

On successful completion of the programme the University of Kerala issues Certificate/Degree on receipt of proper applications from the candidate.

2.17 Admission to SC/ST/OEC

Students belonging to SC/ST/OEC Category will be admitted in the SDE without remitting the tuition fee at the time of admission. **But they have to remit all other special fee like Admission Fee, Affiliation Fee, etc.** Such students have to produce the print out of on-line application for fee concession from Akshayakendra, along with copy of SSLC, +2 and Degree Certificate and Original Caste certificate, the front page of savings bank account with mobile number which must be linked with the SB Account, Copy of Aadhar card & Income Certificate issued by competent authorities within one year validity. The fees for the students thus admitted will be later claimed from the SC/ST Department as per the rules laid down and will be remitted to KUF. ***The name of the Institution of study should be entered as 'School of Distance Education' in the e-grantz form from Akshaya Kendram.*** These students should submit an application for renewal of tuition fees in III Semester for PG and III and V Semester for UG in order to continue to avail the fee concession. Those students who do not require fee concession should write a submission stating he/she does not require the same. Students should quote the application number in the e-grants form in the appropriate column of the print out for on-line admission.

2.18 Alumni Membership

Students applying for Transfer Certificate in the SDE may remit Rs. 105/- as ALUMNI membership fee. This can be remitted in the form of cash at the SDE.

2.19 Personal Contact Programme

The students are offered Personal Contact Programmes (PCP) at SDE and at various PCP centres. The details regarding the centres and classes will be intimated after the admission procedure is completed. **Centres other than Thiruvananthapuram are decided subject to the sufficient number of student registration in UG and PG Programmes.** This provides opportunity for the students to meet their teachers and discuss topics with them. For Post-Graduate Programmes, Lectures, Seminars and Discussions will be held. UG & PG students have to submit assignments on given topics. 50% attendance at contact classes is made compulsory for all students. However exemption will be granted to those who cannot attend classes owing to unavoidable difficulties. In such cases **a condonation fee of Rs. 525/- for each semester is to be remitted. For Computer Science and Library Science courses 75% attendance is compulsory for registering to the examination. The practical sessions for all computer programmes will be conducted only at SDE, Kariavattom Campus.**

2.20 SDE Library

The SDE has a separate Library of its own with a good collection of books, dissertations, periodicals, reference books, etc. At present the library has above 30,000 books covering a wide range of subjects. Library has a profound collection of research journals, UGC NET, JRF & SET guides, Civil Service materials and previous question papers. Library automation done using Koha software facilitates all in-house operations of the library.

An amount of Rs. 525/- has to be remitted by the students to obtain membership in the Library, of which Rs. 420/- will be refunded on completion of the course. The non members can make use of the library resources and the reference services by producing their student's ID proof. The facilities at SDE library include:

- Circulation Section
- Reference Section
- News Papers and Popular Magazines
- Research Journals
- Previous Question Papers
- Projects & Dissertations
- Career Corner

2.21 Return of Original Certificates

The qualifying certificates of students admitted to a programme shall ordinarily be returned by the end of the programme or on the date of discontinuance. Those who discontinue their studies

in the middle of a programme are directed to clear arrears of tuition fee, if any and get back their certificates.

The SDE will not take the responsibility of keeping their certificates safe for an indefinite period after the end of the programme.

Search fee at the following rates will be collected from the students in this regard.

1. Upto four years or more after the examination Rs. 105/-
2. Five years or more after the examination Rs. 525/-

2.22 SDE Grievance Cell

All complaints and grievances regarding the programmes offered by SDE should be addressed to the Convener, Grievance Cell, SDE, University of Kerala, Kariavattom Campus, Thiruvananthapuram - 695 581.

2.23 Correspondence and Enquiries

All correspondence relating to Distance Education Programmes of the University of Kerala may be addressed to:

**The Director,
School of Distance Education,
University of Kerala,
Kariavattom Campus, Thiruvananthapuram - 695 581.
Enquiries: Telephone No. 8129977026**

The office of the SDE shall function on all days except holidays.

Students may log on to the websites www.ideku.net, www.sde.keralauniversity.ac.in and www.keralauniversity.ac.in for updated information on dates of Examinations, Time tables, Course details, assignment topics, submission date of assignment etc.

2.24 For Academic Enquiries

9400449415 (For BA, B.Sc., MA, M.Sc., & M.Com.)

9400433559 (For B.Com., BBA & BLISc.)

9400040838 (For Study Materials)

3. DOCUMENTS TO BE SUBMITTED ALONG WITH APPLICATION FOR ADMISSION

3.1 Original Certificate/Provisional Certificate & Mark list of the qualifying examination.

In the absence of the original qualifying certificate, a Provisional Certificate issued from the University or Higher Secondary Board will be accepted for granting provisional admission. **Admission thus granted will be regularized only on submission of the original qualifying certificate.**

3.2 Original Transfer Certificate from the institution last attended. In case, such Certificate is not issued from the institution last attended, a Certificate stating this fact duly signed by the competent authority of that institution should be submitted along with the application for admission. If Institutions are not in the practice of issuing TC to their students such students

shall be admitted to any programme of study in SDE on the strength of an affidavit attested by a Notary Public/Second Class Judicial Magistrate in lieu of TC along with a letter from the Institution stating that they do not issue TC. Students above the age of 60 years are exempted from submitting TC for admission.

- 3.3 **University Pay-in-Slip/DD** for the required amount of tuition/other fees remitted as stated in the fee statement.
- 3.4 **Eligibility Certificate** obtained from the Registrar, University of Kerala if the Candidate has passed the qualifying examination from outside Kerala University/or from any other Board outside Kerala state **shall be produced at the time of admission**. This certificate will be issued by the Registrar, on formal application (in the prescribed form which can be down loaded from University website), addressed to him and accompanied by a fee of Rs. 2100/- for Foreign Degree/ Diplomas, Rs. 370/- for PG and Professional Degree from outside Kerala, but within India and Rs. 210/- for all other Degree/Diploma. The application should be accompanied by attested copies of the Certificates of all examinations passed by the candidates (right from SSLC) along with the copy of the TC/Course Certificate (in the case of regular students) of the degree for which eligibility is required along with a self addressed stamped envelope. Those who passed HSE/VHSE/CBSE/ISC seeking admission to Degree Programmes have to pay the fee of Rs. 210/- only instead of eligibility certificate.
- 3.5 **Copy of Aadhaar Card**
- 3.6 **True Copy of SSLC**
- 3.7 **Migration Certificate** in the case of candidates who have passed the qualifying examination from any University/Board other than Kerala University or from any other Board out side Kerala state. Candidates shall also produce the certificate immediately after taking admission to the course.
- 3.8 **Cancellation Memo** from the Controller of Examination relating to Examination/unavailed portion of private registration if any has to be submitted by the candidates who have cancelled part / parts of examinations.
- 3.9 Copy of the Degree / Diploma Certificate as shown in the T. C. produced.
- 3.10 **PDC/+2 / Equivalent** - Mark list and pass Certificate for those who have qualified from any University or Board.
- 3.11 Photocopy of the Original Degree Certificate or Qualifying Certificate (both sides) - 2 Copies
- 3.12 Completed E grantz form from Akshaya Kendra for SC / ST / OEC Candidates.
- 3.13 Caste and Income Certificate, along with copy of Adhar card, Copies of SSLC, Plus two and Degree.
- 3.14 DDF receipt
- 3.15 List of documents to be submitted by the candidate for **E-grantz–SC/ST/OEC community**
 - The print out of the Online application submitted by the candidate for E-grantz from Akshaya Kendra./ On-line (www.e-grantz.kerala.gov.in)
 - Community certificate from Akshaya Kendra

- Income certificate from Akshaya Kendra
- Copy of Aadhar
- Copy of Bank pass book (Front page of SB Account with mobile number linked with the account.)
- Copy of SSLC & Plus Two certificate

Enquiries regarding E-grantz.

To,

The District Development Officer,
SC Development Department,
Ayyankali Bhavan, Kanaka Nagar Road, Kowdiyar P. O.,
Vellayambalam, Thiruvananthapuram.

Contact No. 0471-2737205, 206, 202, 0471-2314238

3.16 E-grantz from Fisheries Department

Students eligible for grantz from Fisheries department have to submit the following documents:

List of documents to be submitted by the candidate for **Fisheries E-grantz** -

- The print out of the Online application submitted by the candidate for **Fisheries E-grantz** from Akshaya Kendra
- Community certificate from **Kerala Matsya Thozhilali Kshema Nidhi Board**.
- Copy of **Kerala Matsya Thozhilali Kshema Nidhi Board pass book**.
- Income certificate from Akshaya Kendra
- Copy of Aadhar
- Copy of Bank pass book
- Copy of SSLC & Plus Two certificate

Enquiries regarding Fisheries E-grantz

To

The Deputy Director of Fisheries
Matsya Bhavan
Muttathara Road, Kamaleswaram
Near Matsyafed
Trivandrum 695009.

Contact No: 7736635008

4.1 School of Distance Education UG Programme- Fee Structure

| Name of programme | Admission Fee+ | Affiliation Fee | Assignment Fee / Semester | SLM Fee @ Rs. 250 per Course | Lab Fee | Tuition Fee | First Semester | | | Qc from HSC/HSE (Kerala) CBSE/ISC Matriculation fee Rs. 105/- | Eligibility Fee Rs. 210 | 2 nd Semester | 3 rd Semester | 4 th Semester | 5 th Semester | 6 th Semester | TOTAL# (For the entire programme) |
|--|----------------|-----------------|---------------------------|------------------------------|---------|-------------|---------------------------------|---|---|---|-------------------------|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|--|
| | | | | | | | QC from Kerala Uty. 1+2+3+4+5+6 | QC from Calicut Uty including Matriculation fee Rs. 105/- | QC from Other Uty. State, board, outside kerala including Matriculation fee Rs. 105/- Recognition fee 315/- | | | | | | | | |
| B.A. Economics | 55+ 265 | 315 | 105 | 1575 | Nil | 525 | 2840 | 2945 | 3260 | 3470 | | 2205 | 3255 | 2205 | 2205 | 1945 | 14655* 14760** 15075*** 15285**** |
| B.A. (English, History, Hindi Malayalam, Political Science, Sociology | 55+ 265 | 315 | 105 | 1575 | Nil | 525 | 2840 | 2945 | 3260 | 3470 | | 2205 | 2205 | 2205 | | 1945 | 13605* 13710** 14025*** 14235**** |
| B.Com. (Fin / Co-op) | | | | | | | | | | | | | | | | | 13345* 13450** 13765*** 13975**** |
| BBA | 55+ 265 | 315 | 105 | 1575 | Nil | 525 | 2840 | 2945 | 3260 | 3470 | | 2205 | 2205 | 2205 | 1945 | 4095 | 23375* 23480** 23795*** 24005**** |
| B.Com. with Computer Application | 55+ 265 | 315 | 105 | 1575 | 1050 | 525 | 2840 | 2945 | 3260 | 3470 | | 2205 | 3255 | 2995 | 2995 | | 17545* 17630** 17965*** 18175**** |
| BLISc | 105+ 265 | 420 | 105 | 1050 | Nil | 1575 | 3520 | 3625 | 3940 | - | | 3780 | - | - | - | - | 6250* 6355** 6670*** |

*QC from Kerala Uty **QC from Calicut ***QC from Other Uty **** QC from HSC, VHSC (Kerala), CBSE & ISC # 5% relaxation in total fee for onetime payment # 5% service charge has been levied as per U.O. No. Ad.A.V. 03/9871/2019, dtd. 01/04/2019.

4.2 School of Distance Education PG Programme- Fee Structure

| Name of programme | Admission Fee+ Prospectus Fee | Affiliation Fee | Assignment Fee / Semester | SLM Fee @ Rs. 300 per Course | Lab Fee | Tuition Fee | 1st Semester | | | 2nd Semester | 3rd Semester | 4th Semester | TOTAL# (For the entire programme) |
|---|-------------------------------|-----------------|---------------------------|------------------------------|---------|-------------|--------------------------------|---|--|--------------|--------------|--------------|-----------------------------------|
| | | | | | | | QC from Kerala Uty 1+2+3+4+5+6 | QC from Calicut Uty including Matriculation fee Rs. 105/- | QC from Other Uty State, board, outside kerala including Matriculation fee Rs. 105/- Recognition fee 315/- | | | | |
| M.A. Economics, History Hindi, Malayalam, English Political Science, Public Administration Sociology | 160+ 265 | 420 | 160 | 1260 | Nil | 945 | 3210 | 3315 | 3630 | 2365 | 2365 | 2365 | 10305* 10410** 10725*** |
| M.Com | 160+ 265 | 420 | 160 | 1575 | Nil | 945 | 3525 | 3630 | 3945 | 2680 | 2365 | 2365 | 10935* 11040** 11355*** |
| MLISC | 160+ 265 | 420 | 160 | 1575 | 1575 | 2100 | 6255 | 6360 | 6675 | 3520 | - | - | 9775* 9880** 10195*** |
| M.Sc Computer Science | 160+ 265 | 420 | 160 | 1575 | 1050 | 945 | 4575 | 4680 | 4995 | 3730 | 3730 | 1735 | 13770* 13875** 14190*** |
| M.Sc Mathematics | 160+ 265 | 420 | 160 | 1260 | 1575 | 945 | 4785 | 4890 | 5205 | 2365 | 2365 | 2365 | 11880* 11985** 12300*** |

*QC from Kerala Uty **QC from Calicut ***QC from Other Uty # 5% relaxation in total fee for onetime payment

Prospectus may be collected from SDE Office after registration. ## For the electives offered through SDE, sans SLM candidate need not pay fee for that SLM.

5% service charge has been levied as per U.O. No. Ad.A.V. 03/987 1/2019, dtd. 01/04/2019.

5. FEE SCHEDULE FOR PROGRAMMES

UG PROGRAMME

| | III & V Semester | II, IV & VI Semester |
|-------------------------------|------------------|------------------------|
| Last date without fine | 30th June | 31st December |
| Last date with fine Rs.50/- | 30th July | 31st January |
| Last date with fine Rs.250/- | 31st August | 28th February |
| Last date with fine Rs.1000/- | 30th November | Upto Exam Notification |

PG PROGRAMME

| | III Semester | II & IV Semester |
|-------------------------------|---------------|------------------------|
| Last date without fine | 30th June | 31st December |
| Last date with fine Rs.50/- | 30th July | 31st January |
| Last date with fine Rs.250/- | 31st August | 28th February |
| Last date with fine Rs.1000/- | 30th November | Upto Exam Notification |

6. DEGREE PROGRAMMES; ELIGIBILITY AND REGULATIONS

6.1 Degree Programmes

- B.A. Economics • B.A. English • B.A. Hindi • B.A. History • B.A. Malayalam
- B.A. Political Science • B.A. Sociology • B Com • BBA • BLI.Sc (One Year Programme)

6.2 Eligibility

Eligibility for Admission to First Degree Programmes

| No. | Name of Programme | Eligibility for admission |
|-----|-------------------|---|
| 1. | Economics | A Pass in Higher Secondary Examination of the State or an Examination accepted by the University as equivalent thereto. |
| 2. | History | A Pass in Higher Secondary Examination of the State or an Examination accepted by the University as equivalent thereto. |
| 3. | Political Science | A Pass in Higher Secondary Examination of the State or an Examination accepted by the University as equivalent thereto. |
| 4. | Sociology | A Pass in Higher Secondary Examination of the State or an Examination accepted by the University as equivalent thereto. |
| 5. | English | A Pass in Higher Secondary Examination of the State or an Examination accepted by the University as equivalent thereto. |

| | | |
|-----|-----------|---|
| 6. | Hindi | A Pass in Higher Secondary Examination of the State or an Examination accepted by the University as equivalent thereto. |
| 7. | Malayalam | A Pass in Higher Secondary Examination of the State or an Examination accepted by the University as equivalent thereto. |
| 8. | Commerce | A Pass in Higher Secondary Examination of the State or an Examination accepted by the University as equivalent thereto provided candidates coming from Non-Commerce group should have atleast 45% of the aggregate marks. |
| 9. | BBA | A Pass in Higher Secondary Examination or equivalent there to with not less than 45% marks in aggregate. SC/ST/OBC and other eligible communities shall be given relaxation as per the University rules. |
| 10. | BLISc | A pass in Bachelor's degree of the University of Kerala with not less than 40% Marks, or a degree of any other university recognised as equivalent thereto with not less than 40% marks. Candidates belonging to scheduled caste scheduled tribes and other backward communities will be eligible for concession of 5% and 3% respectively. |

6.3 Regulations

1. Title

These Regulations shall be called 'The University of Kerala Regulations relating to the First Degree Programmes under the Credit and Semester (CSS) system in the School of Distance Education, 2016.

2. Scope, Application and Commencement

- 2.1 The Regulations provided herein shall apply to all First Degree (Under Graduate) Programmes offered through SDE under the Arts, Social Science, English and Foreign Languages, Computer Science and Commerce.
- 2.2 Medium of instruction is English, except in the case of Language Courses other than English, unless otherwise stated therein.
- 2.3 These regulations shall apply to First Degree Programmes to which admissions are made from the academic year (2016-2017) onwards.
- 2.4 These regulations supersede the provisions of all the existing regulations for the Under Graduate Programmes conducted by School of Distance Education with effect from 2016-2017 admissions unless otherwise specified.

3. Definitions

- 3.1 'Programme' means the entire Course of study as per the given Scheme and Examinations.
- 3.2 'Semester' means a term consisting of a minimum of 10-16 days for PCP distributed over a minimum period of 5-8 weeks.
- 3.3 'Course' means a portion of a subject to be taught and evaluated in a semester (similar to a paper under annual scheme).

- 3.4 'Credit' (C) of a Course is a measure of the weekly unit of work involving lecture or laboratory session or seminar or similar activity assigned to the Course. The number of Courses/Credits that a student can take in a semester is governed by the provisions in these Regulations subject to a minimum of 16 and a maximum of 27 Credits.
- 3.5 'Language Courses' are Courses in English and an Additional Language of student's choice, for which all the students who join for First Degree Programmes have to register.
- 3.6 'Foundation Course' means a Course at the foundation level that all students of the First Degree Programme have to register.
- 3.7 'Core Course' means a compulsory course in a major subject related to the First Degree Programme in a discipline.
- 3.8 'Complementary Course' means a Course in a subject other than the Major Subject and is complementary to it.
- 3.9 'Open Course' means an Optional Course which the student is free to take at his/her will. Open Course shall be a Non Major Elective Course in the subjects other than the parent discipline. This course is offered in the fifth semester.
- 3.10 'Elective Course' means a Specialized Course from the frontier area of the Core Subject, offered in the Parent discipline.
- 3.11 'Major subject' means the core subjects in the programme chosen by the students.
- 3.12 'Faculty Advisor' means the Programme Coordinator nominated by the Director, SDE to advise the students on all academic matters.

4. Admission

- 4.1 Eligibility for admissions to various First Degree Programmes shall be according to the rules framed by the University from time to time. No student shall be eligible for admission to a First Degree Programme in any of the discipline unless he/she has successfully completed the examination conducted by a Board/University at the +2 level of schooling or its equivalent.
- 4.2. There shall be at least 10-16 days of PCP in a semester distributed over a minimum period of 5-8 weeks and a minimum of 60 hours of instruction ordinarily. Odd semester (June - Oct) commences in June and Even semester (Nov - March) commences in November every year.
- 4.3 Readmission - A student who discontinues the programme in a particular semester can rejoin it in the beginning of the same semester during subsequent years, provided the scheme and the syllabus are the same. In case if the scheme and syllabus have been changed, he / she has to cancel the prior registration and take fresh admission.
- 4.4 Optional subjects/additional languages once selected by the candidates cannot be changed. However they are allowed to change the same after remitting Rs.500/- towards optional change within 1 month of the date of admission. Change of subjects/additional language shall not be considered under any circumstance after the said period.

5. Programme Structure

- 5.1 Students shall be admitted to the First Degree Programmes in the Faculties of Arts, Social Sciences, English and Foreign Languages and Commerce conducted in School of Distance Education as indicated under 2.1.

- 5.2 The First Degree Programmes shall include 1) Language Courses 2) Foundation Courses 3) Core Courses 4) Complementary Courses 5) Open Course 6) Elective Courses and 7) Project/ Dissertation /Essay/comprehensive Course. The minimum number of Courses required for the completion of a Degree Programme may vary from 30-38 depending on the Credits assigned to different Courses.
- 5.3 The students shall choose the Major Subject of study at the beginning of the Programme.
- 5.4 Core Courses shall be offered from 1st semester onwards along with the Complementary Courses and shall include Project/Dissertation Work/Essay/Assignment / Case analysis / Test Paper
- 5.5 Language Courses and Foundation Courses shall be offered in the 1st, 2nd, 3rd and 4th semesters.
- 5.6 Complementary courses are offered during 1-4 Semesters. The student should take the Complementary Courses offered by the concerned subjects.
- 5.7 Open courses are courses which fall outside the area of the Major Subject of studies. The student shall select an Open Course from among the courses enlisted by SDE. There shall be a minimum of 25 students for an Open Course, otherwise SLM and PCP will not be provided. Except the B. Com. Programme.
- 5.8 Elective courses are courses offered during 6th Semester in the frontier areas/related areas of the Major subject. The student should take an Elective Course offered by the concerned subjects. For B. Com. programme, three electives are offered - Finance, Co-operation and Computer Application. There are four elective courses under each elective which start from the third semester onwards. The students should select the elective at the time of submitting application on-line itself. The elective ones selected centre to be changed later.
- 5.9 The Project/Dissertation Work shall be undertaken during 5th/6th semester. For supervision of Dissertation Work/Project, each student shall be assigned to a teacher.
- 5.9.1 Not more than 15 students shall be assigned to a particular teacher in a semester for such supervisory work. The services of qualified external teachers may also be utilized for this purpose.
- 5.9.2 The Project/Dissertation Work can be done either individually or by a group not exceeding five students.
- 5.9.3 However, Viva Voce based on the Project/Dissertation Work shall be conducted individually.
- 5.9.4 The topics shall be selected by the students in consultation with the supervising teacher/ Course Co-ordinator.
- 5.10 The Essay Course will be a three hour written examination for 100 marks conducted at the end of the 6th semester by the university.
- 5.11 The student secures the Credits assigned to a Course on successful completion of the Course. No Course shall carry more than 4 Credits.

- 5.12 The students shall be required to earn a minimum of 120 Credits including Credits for Language Courses, Foundation Courses, Core Courses, Complementary Courses (as the case may be), Project/Dissertation Work/Essay/Comprehensive Course, Open and Elective Courses as indicated below within a minimum period of 6 Semesters for the award of the Degree. The student shall do Open/Elective Course totaling to a minimum of 4 Credits but not more than 24 Credits.
- 5.13 The minimum required Credits for different Courses for the award of the Degree are given in the general structure of the First Degree Programmes as detailed below.

| | B.A. | B. Com. | BBA |
|--|---------------|-------------|-------------|
| Accumulated minimum Credits required for successful completion of the Programme | 120 Credits | 120 Credits | 120 Credits |
| Minimum Credits for Language Courses | 33 Credits | 22 Credits | 4 Credits |
| Minimum Credits required for Foundation Courses | 5 Credits | 5 Credits | 6 Credits |
| Credits required for Core Courses including Project/ Dissertation Work/Essay/ Comprehensive Course | 50-56 Credits | 61 Credits | 84 Credits |
| Credits required for Complementary Courses | 22-28Credits | 12 Credits | 6 Credits |
| Minimum Credits required for Open Courses | 2 Credits | 2 Credits | 4 Credits |
| Minimum Credits required for Elective Courses | 2 Credits | 18 Credits | 16 Credits |

6. Board of Studies, Courses and Syllabi

- 6.1 The Board of Studies shall design/re-design the Courses and syllabi for the subjects concerned in the First Degree Programme subject to the regulations of the University. The Board shall design and introduce new Courses, modify or redesign existing Courses or replace any Course/ Courses with new/modified Courses to train the students.
- 6.2 The syllabus for a Course shall include: Course Code, title, statement of the aims and objectives of the Course, number of credits, tutorials and laboratory sessions with pre requisites if any. The Course content shall be given module wise along with a list of reading materials.
- 6.3 The syllabus for each course shall also indicate the scheme of examination.
- 6.4 Tutorials are to be conducted for the students in each semester.

7. Evaluation

- 7.1 The evaluation of each course shall consists of two parts (1) Continuous Evaluation (CE) and (2) End Semester Evaluation (ESE). The CE and ESE ration shall be 1:4 for both course with or without practical. There shall be a maximum of 80 marks for ESE and maximum of 20 marks for CE. For all courses (theory and Practical). Grades are given for the course, semester and the whole programme on a 7 point scale base on the total percentage of mark (CE + ESE) as given below.

| Percentage of Marks | Grading Course / SCPA /CGPA | Letter Grade |
|---------------------|-----------------------------|----------------|
| 90 and above | 9 and above | A+ Outstanding |
| 80 to < 90 | 8 to < 9 | A Excellent |
| 70 to < 80 | 7 to < 8 | B Very Good |
| 60 to < 70 | 6 to < 7 | C Good |
| 50 to < 60 | 5 to < 6 | D Satisfactory |
| 40 to < 50 | 4 to < 5 | E Adequate |
| Below 40 | < 4 | F Failure |

There is no separate minimum for CE and ESE. But the minimum pass requirement of a course shall be 4.0 or (E Grad).

Consolidation of SCPA: SCPA is obtained by dividing the sum of credit points (CP) obtained in a semester by the sum of credits (C) taken in that semester. After the successful completion of a semester, Semester Credit Point Average (SCPA) of a student in that semester shall be calculated, Suppose the student has taken four courses each of four credits and two courses each of two credits in a particular semester, after consolidating the Grade for each course. SCPA has to be calculated as shown below:

| Course Code | Title | Credit | Marks | Grades | Grade Points (G=M/10) | Credit Point CP = C * G |
|-------------|-------|--------|-------|--------|-----------------------|-------------------------|
| 01 | ----- | 4 | 82 | A | 8.2 | 32.8 |
| 02 | ----- | 4 | 60 | C | 6.0 | 24.0 |
| 02 | ----- | 4 | 50 | D | 5.0 | 20.0 |
| 02 | ----- | 4 | 45 | E | 4.5 | 18.0 |
| 02 | ----- | 2 | 75 | B | 7.5 | 15.0 |
| 02 | ----- | 2 | 40 | E | 4.0 | 8.0 |
| Total | ----- | 20 | | | | 119.8 |

**SCPA = Total Credit Points / Total Credits - 119.8/20. = 5.99 = D Grade*

For the successful completion of a semester, a student shall have to score a minimum SCPA 4.00 (E Grade). However, the student shall be promoted to a subsequent semester irrespective of SCPA score(s).

Consolidation of CCPA: An overall letter grade (Cumulative Grade) for the whole programme shall be awarded to the student based on the value of CCPA using a seven point scale as given below. It is obtained by dividing the sum of the credit points to all the courses taken by the student, for the entire programme by the total number of credits.

| Semester | SCPA Credit Point (CP) | SCPA Credit (C) |
|----------|------------------------|-----------------|
| 1 | 119 | 20 |
| 2 | 120 | 20 |
| 3 | 110 | 20 |
| 4 | 105 | 20 |
| 5 | 100 | 20 |
| 6 | 120 | 20 |
| Total | 674 | 120 |

**CCPA = Total Credit Points of all semesters / Total Credits of all semesters - 674 / 120 = 5.62 = D grade.*

The marks of the courses taken over and above the minimum prescribed credits, shall not be counted for computing CCPA.

For the successful completion of a programme and award of a degree, a student must pass all courses satisfying the minimum credit requirement as given in clause 5.13 and 5.14 and must score a minimum CCPA of 4.00 or an overall grade of E.

7.2 Continuous Evaluation (CE): In a semester each student shall be required to submit one assignment and do one Test Paper/Practicum/Case Analysis for each course without which his/her results will be withheld. The assignments and case analysis should be submitted in perform or by the as per the schedule given in SDE website. For test papers / practicum, the data time and venue will be displayed in SDE website. Those who submit their assignments after the due date will have to pay a late fee as fixed by the university from time to time. The components of CE are, Assignment (10 marks) and Test Paper/Practicum /Case Analysis (10 marks).

7.2.1 The results of the CE shall be displayed in SDE website. Complaints regarding the award of marks for CE if any have to be submitted to the Programme Coordinator within 15 working days from the display of results of CE. The complaints shall be examined by the Programme Coordinator and shall arrive at a decision, which shall be communicated to the students. Further complaints if any shall be preferred within 10 days after the receipt of communication, to the Director SDE, who shall place the same before the department council for a final settlement.

7.2.2 The Statement of marks of the CE of all the students shall be approved by the Programme Coordinator, countersigned by the Director and forwarded to the Controller of Examinations.

7.2.4 The marks for the components of Practical for Continuous Evaluation shall be as shown below.

- | | | |
|---|------------|---------|
| a | Attendance | 5 marks |
| b | Record | 5 marks |

| | | |
|---|------------------------------------|----------|
| c | Test paper | 5 marks |
| d | Performance, Punctuality and Skill | 5 marks |
| | Total | 20 marks |

7.2.5 There shall be no continuous evaluation (CE) for Dissertation Work/Project/Essay.

7.3 End Semester Evaluation (ESE)

End Semester Evaluation of all the Courses in all the semesters including the examination for Essay/Dissertation Work/Project shall be conducted by the University.

7.3.1 Minimum attendance required for ESE is 50%. However those who do not have the required percentage of attendance can appear for ESE by paying a condonation fee of Rs. 525/- for each semester.

7.3.2 Examinations for odd and even semesters will be conducted together towards the end of every academic year.

7.3.3 Marks - There will be 80 marks for each Course in End Semester Examinations.

7.3.4 The report of the Project/Dissertation Work shall be submitted to the Programme Coordinator in duplicate before the completion of the sixth semester.

7.3.5 A Board of two Examiners appointed by the University shall evaluate the report of the Project/Dissertation Work. The detailed guidelines regarding the conduct and evaluation of the Project/Dissertation Work will be framed by the Boards of Studies concerned.

7.3.6 Total marks for the ESE of Practical is 80 marks. The components of ESE of Practical have to be set by the Chairman, Boards of Studies, concerned.

7.3.7 Improvement of ESE - Candidates who have successfully completed the Semester, but wish to improve their marks for the End Semester Evaluation (ESE) shall have only one chance for the same along with the next immediate regular batch of students.

8. Examination and Registration Requirements for BLISc.

- No candidate will be allowed to register for the examination unless he/she has attended 75% of the PCP / seminars.

- 13.2 The Consolidated mark cum Grade sheet issued at the end of the final semester on completion of the programme shall contain the details of all courses taken during the entire programme for obtaining the Degree. The Consolidated mark cum Grade sheet shall indicate the CCPA and CCPA(S)* and overall letter grade for the whole programme. *CCPA(S) is CCPA for specialized subjects. It is computed in a similar manner but without considering the language courses, foundation courses for language and open courses.
- 13.3 The Degree to be awarded shall be called Bachelors Degree in the respective discipline (e.g. B A in English, B Com etc.) as specified by the Boards of Studies and in accordance with the nomenclature specified by the Acts and Statutes of the University.

No student shall be eligible for the award of the Degree unless he / she has successfully completed a programme of not less than 6 semesters duration and secured atleast 120 Credits proscribed by the Regulations.

14. Monitoring of the Programme

Monitoring of the First Degree Programmes shall be done by Committees at two levels viz., SDE Level Monitoring Committee (SDELMC) and University Level Monitoring Committee (ULMC).

14.1 SDE Monitoring Committee (SDELMC): The SDE Level Monitoring Committee shall consist of the Director, the Programme Coordinators and the elected representatives of teachers in SDE Council. The Director shall be the Chairperson and a member selected by the SDELMC from among the Programme Coordinators shall be the Convener. This Committee shall be responsible for the conduct of the First Degree Programmes to ensure minimum instructional days. The SDE Level Monitoring Committee shall be reconstituted by the Director immediately on commencement of each academic year.

- 14.2. University Level Monitoring Committee (ULMC): The University Level Monitoring Committee (ULMC) shall be reconstituted by the Vice Chancellor immediately on the commencement of each academic year.

The ULMC shall consist of the following members:

- | | |
|---|--|
| 1) The Pro Vice Chancellor | 2) Two Members of the Syndicate |
| 3) A Dean, nominated by the Vice Chancellor | 4) The Controller of Examinations |
| 5) The Director of SDE | 6) Two members of the Academic Council, nominated by the Vice Chancellor |

The Pro-Vice-Chancellor shall be the Chairperson and Director shall be the Convener of the Committee. This committee shall be responsible for monitoring and conduct of the First Degree

Programmes envisaged in this Regulations. This committee shall finalize the Academic Calendar and the conduct of the ESE in the SDE. This committee shall also serve as an appellate committee to examine and settle the complaints not redressed by the SDELMC. The committee shall suggest amendments if any to the Regulations of the First Degree Programmes.

14.3 All Committees mentioned under Clause 14.1 and 14.2 shall meet at least one time in a semester.

14.4 All Committees shall be constituted at the beginning of each Academic Year.

14.5 Quorum of the Committees

14.5.1 SDELMC: 50% of the total number of members shall form the quorum of the Committee. It is obligatory for the Programme Coordinator concerned, to be present in the meeting while a complaint pertaining to that Department is discussed in the Committee.

14.5.2 ULMC: Five members shall constitute the quorum for the meeting of this Committee.

15. Transitory Provision

Notwithstanding anything contained in these Regulations, the Vice Chancellor shall for a period of three years from the date of coming into force of these Regulations, have the power to provide by order that these Regulations shall be applied to any Programme with such modifications as may be necessary.

16. Repeal

Regulations now in force is so far as they are applicable to Programmes offered in the SDE as mentioned in 2.1 and 2.2 and to the extent they are inconsistent with these Regulations are hereby repealed. In the case of any inconsistency between the existing Regulations and the Regulations relating to First Degree Programmes under the Semester Pattern in SDE the latter shall prevail.

7. PROGRAMME STRUCTURE FOR B.A./B. Com./BBA/BLISc DEGREE PROGRAMMES

Additional Language

For the Additional Language Course School of Distance Education offers Malayalam and Hindi and the students can choose either of the two. Students can also choose any of the additional language / subjects listed below, provided they make their own arrangements for study and apply for exemption in the prescribed form, remitting an additional fee of Rs. 50/-. The additional language should be selected at the times of submitting application on-line itself. The language once selected cannot be changed later.

- | | | |
|-------------|-----------|-----------------|
| 1. Sanskrit | 4. Syriac | 7. French |
| 2. Arabic | 5. Latin | 8. German |
| 3. Hebrew | 6. Tamil | 9. Russian |
| | | 10. Linguistics |

7.1 Programme Structure for B.A. Degree Programmes

| Study Components | Number of Courses | Credits/ Course | Total Credits |
|---|-------------------|-----------------|---------------|
| Language Courses | | | |
| a) English | 5 | 3 - 4 | 19 |
| b) Additional Language | 4 | 3 - 4 | 14 |
| Foundation Course | 2 | 2 - 3 | 5 |
| Core Course | 12 - 15 | 2 - 4 | 46 - 52 |
| Complementary Course | 8 - 10 | 2 - 3 | 22 - 28 |
| Project/Dissertation/Essay/Comprehensive Course/Essay | 1 | 4 | 4 |
| Open Course | 1 | 2 | 2 |
| Elective Course | 1 | 2 | 2 |

7.2 Programme Structure for B. Com. Degree Programme

| Study Components | Number of Courses | Credits/ Course | Total Credits |
|---|-------------------|-----------------|---------------|
| Language Courses | | | |
| a) English | 4 | 3 - 4 | 14 |
| b) Additional Language | 2 | 4 | 8 |
| Foundation Course | 2 | 2 - 3 | 5 |
| Core Course | 16 | 3 - 4 | 57 |
| Complementary Course | 4 | 3 | 12 |
| Essay/Project/Dissertation/Comprehensive Course | 1 | 4 | 4 |
| Open Course | 1 | 2 | 2 |
| Elective Course | 4 | 4 | 16 |

1. B. A. ECONOMICS

| Sem No. | Course Code | Course Title | Number of credit | CE Marks | ESE Marks | Total |
|---------|---------------|---|------------------|------------|------------|------------|
| I | EN 1111.1 | Language Course I (English -I) Listening, Speaking & Reading | 4 | 20 | 80 | 100 |
| | ML /HN 1111.1 | Language Course II (Addl. Language) | 3 | 20 | 80 | 100 |
| | EN 1121 | Foundation Course I Writings on Contemporary Issues | 2 | 20 | 80 | 100 |
| | EC 1141 | Core I Methodology and Perspectives of Social Sciences | 4 | 20 | 80 | 100 |
| | PS 1131 | Complementary I- Political Science Principles of political Science | 2 | 20 | 80 | 100 |
| | HY 1131.1 | Complementary II- Indian History - History of Modern India (1857-1900) | 2 | 20 | 80 | 100 |
| | | TOTAL | 17 | 120 | 480 | 600 |
| II | EN 1211.1 | Language Course III (English -II) Environmental Studies | 4 | 20 | 80 | 100 |
| | EN 1212.1 | Language Course IV (English -III) Modern English Grammar & Usage | 3 | 20 | 80 | 100 |
| | ML/HN 1211.1 | Language Course V (Addl. Language II) | 3 | 20 | 80 | 100 |
| | EC 1241 | Core II Micro Economics I | 4 | 20 | 80 | 100 |
| | PS 1231 | Complementary III- Political Science Introduction to Political Theory | 3 | 20 | 80 | 100 |
| | HY 1231.3 | Complementary IV- Indian History - History of Modern India (1901-1920) | 3 | 20 | 80 | 100 |
| | | TOTAL | 20 | 120 | 480 | 600 |
| III | EN 1311.1 | Language Course VI (English -IV) Writing and Presentation Skills | 4 | 20 | 80 | 100 |
| | ML/HN 1311.1 | Language Course VII (Addl. Language III) | 4 | 20 | 80 | 100 |
| | EC 1321 | Foundation Course II- Informatics | 3 | 20 | 80 | 100 |
| | EC 1341 | Core III Micro Economics II | 4 | 20 | 80 | 100 |
| | PS 1331 | Complementary V Political Science Public Administration | 3 | 20 | 80 | 100 |
| | HY 1331.5 | Complementary VI Indian History - History of Modern India (1921-1947) | 3 | 20 | 80 | 100 |
| | | TOTAL | 21 | 120 | 480 | 600 |

| | | | | | | |
|----|-----------------|--|------------|------------|-------------|-------------|
| IV | EN 1411.1 | Language Course VIII (English -V) Reading in Literature | 4 | 20 | 80 | 100 |
| | ML/HN 1411.1 | Language Course IX (Addl. Language - IV) | 4 | 20 | 80 | 100 |
| | EC 1441 | Core IV Basic Tools for Economics I | 4 | 20 | 80 | 100 |
| | EC 1442 | Core V Macro Economics I | 3 | 20 | 80 | 100 |
| | PS 1431 | Complementary VII Political Science International Politics | 3 | 20 | 80 | 100 |
| | HY 1431.1 | Complementary VIII - Indian History - History of Contemporary India (After 1948)] | 3 | 20 | 80 | 100 |
| | | TOTAL | 21 | 120 | 480 | 600 |
| V | EC 1541 | Core VI Money and Modern Banking | 4 | 20 | 80 | 100 |
| | EC 1542 | Core VII Macro Economics II | 4 | 20 | 80 | 100 |
| | EC 1543 | Core VIII Economics of Growth and Development | 2 | 20 | 80 | 100 |
| | EC 1544 | Core IX Indian Economy | 4 | 20 | 80 | 100 |
| | EC 1545 | Core X Public Economics | 4 | 20 | 80 | 100 |
| | | Open Course | 2 | 20 | 80 | 100 |
| | | TOTAL | 20 | 120 | 480 | 600 |
| VI | EC 1641 | Core XI Kerala Economy | 4 | 20 | 80 | 100 |
| | EC 1642 | Core XII- Financial Economics | 4 | 20 | 80 | 100 |
| | EC 1643 | Core XIII Basic Tools for Economics II | 4 | 20 | 80 | 100 |
| | EC 1644 | Core XIV- International Economics | 3 | 20 | 80 | 100 |
| | EC 1661.1 | Elective – Agricultural Economics | 2 | 20 | 80 | 100 |
| | EC 1645 | General Essays on Indian Economy | 4 | - | 100 | 100 |
| | | TOTAL | 21 | 100 | 500 | 600 |
| | | GRAND TOTAL | 120 | 700 | 2900 | 3600 |

Complementary Courses offered to other Disciplines

| Sem | Course code | Course Title | No. of Credits |
|-----|-------------|-----------------------------------|----------------|
| I | EC. 1131 | Foundations of Economic Theory | 2 |
| II | EC.1231 | Money and Banking | 3 |
| III | EC. 1331 | Public Finance and Trade | 3 |
| IV | EC.1431 | Indian Economy Since Independence | 3 |

Open course offered to other disciplines

| Sem | Course code | Course Title | No. of Credits |
|-----|-------------|---------------------------|----------------|
| V | EC. 1551 | Human Resource Management | 2 |

2. B. A. ENGLISH

| Sem No. | Course Code | Course Title | Number of credit | CE Marks | ESE Marks | Total |
|---------|--------------|---|------------------|------------|------------|------------|
| I | EN 1111.1 | Language Course I Listening Speaking and Reading | 4 | 20 | 80 | 100 |
| | ML/HN 1111.1 | Language Course II (Addl. Language) | 3 | 20 | 80 | 100 |
| | EN 1121 | Foundation Course I Writings on Contemporary Issues | 2 | 20 | 80 | 100 |
| | EN 1141 | Core- I- Reading Poetry | 4 | 20 | 80 | 100 |
| | EN 1131 | Complementary I – History of English Literature I | 3 | 20 | 80 | 100 |
| | HY1131.2 | Complementary II - History of Modern World (1789 to 1900) | 2 | 20 | 80 | 100 |
| | | TOTAL | 18 | 120 | 480 | 600 |
| II | EN 1211.1 | Language Course III Environmental Studies | 4 | 20 | 80 | 100 |
| | EN 1212.1 | Language Course IV Modern English Grammar & Usage | 3 | 20 | 80 | 100 |
| | ML/HN 1211.1 | Language Course V (Addl. Language II) | 3 | 20 | 80 | 100 |
| | EN 1241 | Core II- Reading Drama | 4 | 20 | 80 | 100 |
| | EN 1231 | Complementary III - History of English Literature 2 | 3 | 20 | 80 | 100 |
| | HY1231.2 | Complementary IV- History of Modern World (1901-1920) | 3 | 20 | 80 | 100 |
| | | TOTAL | 20 | 120 | 480 | 600 |
| III | EN 1311.1 | Language Course VI Writing and Presentation Skills | 4 | 20 | 80 | 100 |
| | ML/HN 1311.1 | Language Course VII (Addl. Language III) | 4 | 20 | 80 | 100 |
| | EN 1341 | Core III – Reading Fiction | 3 | 20 | 80 | 100 |
| | EN 1341 | Core Course IV - 20 th Century Malayalam Literature in English Translation | 4 | 20 | 80 | 100 |
| | EN 1342 | Complementary V History of English Literature 3 | 3 | 20 | 80 | 100 |
| | HY 1331.2 | Complementary V History of Modern World (1921-1945) | 3 | 20 | 80 | 100 |
| | | TOTAL | 21 | 120 | 480 | 600 |

| | | | | | | |
|----|-----------------|---|------------|------------|-------------|-------------|
| IV | EN 1411.1 | Language Course VIII Readings in Literature | 4 | 20 | 80 | 100 |
| | ML/HN 1411.1 | Language Course IX (Addl. Language IV) | 4 | 20 | 80 | 100 |
| | EN 1441 | Core V- Reading Prose | 4 | 20 | 80 | 100 |
| | EN 1421 | Foundation Course: Informatics | 3 | 20 | 80 | 100 |
| | EN 1431 | Complementary VII- History of English Language | 2 | 20 | 80 | 100 |
| | HY1431.2 | Complementary VIII- History History of Modern World (After 1945) | 3 | 20 | 80 | 100 |
| | | TOTAL | 20 | 120 | 480 | 600 |
| V | EN 1541 | Core VI- Literary Criticism | 4 | 20 | 80 | 100 |
| | EN 1542 | Core VII - Indian Literature in English | 4 | 20 | 80 | 100 |
| | EN 1543 | Core VIII – Film Studies | 2 | 20 | 80 | 100 |
| | EN 1544 | Core IX- Linguistics and Phonetics | 4 | 20 | 80 | 100 |
| | EN 1545 | Core X- Post Colonial Literatures in English | 4 | 20 | 80 | 100 |
| | EN 1551 | Open Course | 2 | 20 | 80 | 100 |
| | | TOTAL | 20 | 120 | 480 | 600 |
| VI | EN 1641 | Core XI – World Classics | 4 | 20 | 80 | 100 |
| | EN 1642 | Core XII– Methodology & Perspectives of Humanities | 4 | 20 | 80 | 100 |
| | EN 1643 | Core XIII- English for the Media | 4 | 20 | 80 | 100 |
| | EN 1644 | Core -14 Women's Writing | 3 | 20 | 80 | 100 |
| | EN 1661 | Elective 1- Translation Studies | 2 | 20 | 80 | 100 |
| | EN 1671 | Essay | 4 | - | 100 | 100 |
| | | TOTAL | 21 | 100 | 500 | 600 |
| | | GRAND TOTAL | 120 | 700 | 2900 | 3600 |

Open course offered to other disciplines

| Sem | Course code | Course Title | No. of Credits |
|-----|-------------|--------------------------------------|----------------|
| V | EN 1551 | Communicative Application in English | 2 |

3. B. A. HISTORY

| | | | | | | |
|-----|-----------------|---|-----------|------------|------------|------------|
| I | EN 1111 | Language Course I (English-I) Listening, Speaking and Reading | 4 | 20 | 80 | 100 |
| | ML/HN 1111.1 | Language Course II (Addl. Language-I) | 4 | 20 | 80 | 100 |
| | EN 1121 | Foundation Course I Writings on Contemporary Issues | 2 | 20 | 80 | 100 |
| | HY1141 | Core I-Methodology and Perspectives of Social Sciences | 4 | 20 | 80 | 100 |
| | PS1131 | Complementary I –(Political Science)- Introduction to Political Theory | 2 | 20 | 80 | 100 |
| | EC1131 | Complementary II – (Economics) Foundation of Economic Theory | 2 | 20 | 80 | 100 |
| | | TOTAL | 18 | 120 | 480 | 600 |
| II | EN 1211.1 | Language Course III (English-II) Environmental Studies | 4 | 20 | 80 | 100 |
| | EN1212.1 | Language Course IV (English-III) Modern English Grammar & Usage | 3 | 20 | 80 | 100 |
| | ML/HN 1211.1 | Language Course V (Addl. Language-II) | 3 | 20 | 80 | 100 |
| | HY1241 | Core II -Cultural Formations of the Pre-Modern World | 4 | 20 | 80 | 100 |
| | PS1231 | Complementary III-(Political Science) - Introduction to Political Theory | 3 | 20 | 80 | 100 |
| | EC 1231 | Complementary IV– (Economics)- Money and Banking | 3 | 20 | 80 | 100 |
| | | TOTAL | 20 | 120 | 480 | 600 |
| III | EN 1311 | Language Course VI (English-IV) Writing and Presentation Skills | 4 | 20 | 80 | 100 |
| | ML/HN 1311.1 | Language Course VII (Addl. Language-III) | 4 | 20 | 80 | 100 |
| | HY1321 | Foundation Course-II- Informatics | 3 | 20 | 80 | 100 |
| | HY1341 | Core III- Evolution of Early Indian Society and Culture | 4 | 20 | 80 | 100 |
| | PS1331 | Complementary V – (Political Science) - Public Administration | 3 | 20 | 80 | 100 |
| | EC1331 | Complementary VI –(Economics)- Public Finance and Trade | 3 | 20 | 80 | 100 |
| | | TOTAL | 21 | 120 | 480 | 600 |

| | | | | | | |
|----|-----------------|--|------------|------------|------------------------------|-------------|
| IV | EN 1411 | Language Course VIII (English-V) Reading in Literature | 4 | 20 | 80 | 100 |
| | ML/HN 1411.1 | Language Course IX (Addl. Language-IV) | 4 | 20 | 80 | 100 |
| | HY1441 | Core IV Medieval India: Socio- Cultural Processes | 4 | 20 | 80 | 100 |
| | HY 1442 | Core V- History of Modern World-Part I | 3 | 20 | 80 | 100 |
| | PS 1431 | Complementary VII - Political Science (International Politics) | 3 | 20 | 80 | 100 |
| | EC 1431 | Complementary VIII –Economics (Indian Economy since Independence) | 3 | 20 | 80 | 100 |
| | | TOTAL | 21 | 120 | 480 | 600 |
| V | HY 1541 | Core VI-Major Trends in Historical Thoughts and Writings | 4 | 20 | 80 | 100 |
| | HY 1542 | Core VII- Colonialism and Resistance Movements in India | 4 | 20 | 80 | 100 |
| | HY1543 | Core VIII- History of Modern World-Part II | 2 | 20 | 80 | 100 |
| | HY1544 | Core IX- History of Pre- Modern Kerala | 4 | 20 | 80 | 100 |
| | HY 1545 | Core X- Making of Indian Nation | 4 | 20 | 80 | 100 |
| | HY 1551.3 | Open Course | 2 | 20 | 80 | 100 |
| | | TOTAL | 20 | 120 | 480 | 600 |
| VI | HY 1641 | Core XI-Making of Modern Kerala | 4 | 20 | 80 | 100 |
| | HY 1642 | Core XII- Major Trends in Indian Historical Thoughts and Writings | 4 | 20 | 80 | 100 |
| | HY1643 | Core XIII- Contemporary India | 4 | 20 | 80 | 100 |
| | HY1644 | Core XIV- Twentieth Century Revolutions | 3 | 20 | 80 | 100 |
| | HY 1661.7 | Elective- History of Human Rights Movement | 2 | 20 | 80 | 100 |
| | HY 1645 | Project/General Essay | 4 | - | 80+ 20 (Viva-Voce) 100 | 100 |
| | | TOTAL | 21 | 100 | 500 | 600 |
| | | GRAND TOTAL | 120 | 700 | 2900 | 3600 |

Open course offered to other disciplines

| Sem | Course code | Course Title | No. of Credits |
|-----|-------------|----------------------------------|----------------|
| V | HY 1551.3 | History of Human Rights Movement | 2 |

4. B. A. HINDI

| Sem. | Paper Code | Title of the paper | Maximum Marks | | | |
|------|------------------|--|---------------|------------|------------|------------|
| | | | Credit | CE | ESE | Total |
| I | EN 1111.1 | Language Course I (English - I) Listening, Speaking and Reading | 4 | 20 | 80 | 100 |
| | ML/ HN 1111.1 | Language Course II (Addl Lang. I) | 3 | 20 | 80 | 100 |
| | EN 1121 | Foundation Course I Writings on Contemporary Issues | 2 | 20 | 80 | 100 |
| | HN 1141 | Core Course I Hindi Prose | 2 | 20 | 80 | 100 |
| | HN 1131 | Complementary Course I Womens Literature in Hindi (Compulsory) | 2 | 20 | 80 | 100 |
| | HN 1132 | Complementary Course II Cultural History of India | 4 | 20 | 80 | 100 |
| | | Total | 17 | 120 | 480 | 600 |
| II | EN 1211.1 | Language Course III (English-II) Environmental Studies | 4 | 20 | 80 | 100 |
| | EN 1212.1 | Language Course IV (English-III) Modern English Grammar & Usage | 3 | 20 | 80 | 100 |
| | ML/ HN 1211.1 | Language Course V (Addl Lang.II) | 3 | 20 | 80 | 100 |
| | HN 1241 | Core Course II History of Hindi Literature up to Ritikal | 3 | 20 | 100 | |
| | HN 1231 | Complementary Course III Special Author Kabirdas | 3 | 20 | 80 | 100 |
| | HN 1132 | Complementary Course IV Eco Literature | 4 | 20 | 80 | 100 |
| | | Total | 20 | 120 | 480 | 600 |
| III | EN 1311.1 | Language Course VI (English-IV) Writing and Presentation Skills | 4 | 20 | 80 | 100 |
| | ML/ HN 1311.1 | Language Course VII (Addl Lang.III) | 4 | 20 | 80 | 100 |
| | HN 1321 | Foundation Course - II Information and Computer | 3 | 20 | 80 | 100 |
| | HN 1341 | Core Course III History of Hindi Literature Modern Period | 3 | 20 | 80 | 100 |
| | HN 1331 | Complementary Course V Comparative Literature With Special Reference to Hindi & Malayalam | 3 | 20 | 80 | 100 |
| | HN 1332 | Complementary Course VI Development of Hindi as Official Language and Communicative Skills | 4 | 20 | 80 | 100 |
| | | Total | 21 | 120 | 480 | 600 |

| | | | | | | |
|----|------------------|--|------------|------------|-------------|-------------|
| IV | EN 1411.1 | Language Course VIII (English-V) Reading in Literature | 4 | 20 | 80 | 100 |
| | ML/ HN 1411.1 | Language Course IX (Addl Lang.IV) | 4 | 20 | 80 | 100 |
| | HN 1441 | Core Course IV Hindi Drama and Oneact Plays | 3 | 20 | 80 | 100 |
| | HN1442 | Core Course V Premchand's Fiction | 3 | 20 | 80 | 100 |
| | HN 1431 | Complementary Course V Indian Literature | 4 | 20 | 80 | 100 |
| | HN 1432 | Complementary Course VI Script Writing and Advertisement | 3 | 20 | 80 | 100 |
| | | Total | 21 | 120 | 480 | 600 |
| V | HN 1541 | Core Course VI Ancient Poetry and Epic Poems | 4 | 20 | 80 | 100 |
| | HN 1542 | Core Course VII Modern Poetry | 4 | 20 | 80 | 100 |
| | HN 1543 | Core Course VIII Hindi Fiction Upto 1980 | 2 | 20 | 80 | 100 |
| | HN 1544 | Core Course IX Hindi Grammar Theory and Practice | 4 | 20 | 80 | 100 |
| | HN 1545 | Core Course X History of Hindi Language and Linguistics | 4 | 20 | 80 | 100 |
| | HN 1551 | Open Course | 2 | 20 | 80 | 100 |
| | | Project/Dissertation | | | | 100 |
| | | Total | 20 | 120 | 480 | 600 |
| VI | HN 1641 | Core Course XI Post Modern Hindi Fiction From 1980 - 2000 | 4 | 20 | 80 | 100 |
| | HN 1642 | Core Course XII Literary Criticism | 4 | 20 | 80 | 100 |
| | HN 1643 | Core Course XIII Translation Theory and Practice | 4 | 20 | 80 | 100 |
| | HN 1644 | Core Course XIV Film:History and Production | 3 | 20 | 80 | 100 |
| | HN 1661 | Elective –Journalism and Hindi Journalism in Kerala | 4 | 20 | 80 | 100 |
| | HN 1644 | General Essay | 2 | | | 100 |
| | | Total | 21 | 120 | 480 | 600 |
| | | Grand Total | 120 | 700 | 2900 | 3600 |

Open course offered to other disciplines

| Sem | Course code | Course Title | No. of Credits |
|-----|-------------|-----------------------------------|----------------|
| V | HN 1551 | Translation - Communicative Hindi | 2 |

5. B. A. MALAYALAM

മലയാളം - ഭാഷയും സംസ്കാരവും സാഹിത്യവും

| | | | | | | |
|-----|-----------|--|-----------|------------|------------|------------|
| I | EN 1111.1 | Language Course I (English I) Listening, Speaking and Reading | 4 | 20 | 80 | 100 |
| | ML 1111.1 | Language Course II (Adl. Lang. I) മലയാളകവിത (കവിതാപഥം) | 3 | 20 | 80 | 100 |
| | EN 1121 | Foundation Course I Writings on Contemporary Issues | 2 | 20 | 80 | 100 |
| | ML 1141 | Core Course I നോവൽ ചരിത്രവും പാഠവും | 4 | 20 | 80 | 100 |
| | ML 1131.1 | Compl. Course I കേരളസംസ്കാരം ഭാഗം - 1 | 2 | 20 | 80 | 100 |
| | SK 1131.2 | Compl. Course II സംസ്കൃതം - 1 | 2 | 20 | 80 | 100 |
| | | ആകെ | 17 | 120 | 480 | 600 |
| II | EN 1211.1 | Language Course III (English II) Environmental Studies | 4 | 20 | 80 | 100 |
| | EN 1212.1 | Language Course IV (English III) Modern English Grammar & Usage | 3 | 20 | 80 | 100 |
| | ML 1211.1 | Language Course V (Ad. Lang. II) ഗദ്യസാഹിത്യം (ഗദ്യപഥം) | 3 | 20 | 80 | 100 |
| | ML 1241 | Core Course II നാടകം, ചരിത്രം, പാഠം, പ്രയോഗം | 4 | 20 | 80 | 100 |
| | ML 1231.1 | Compl. Course III കേരളസംസ്കാരം ഭാഗം - 2 | 3 | 20 | 80 | 100 |
| | SK 1231.2 | Compl. Course IV സംസ്കൃതം - 2 | 3 | 20 | 80 | 100 |
| | | ആകെ | 20 | 120 | 480 | 600 |
| III | EN 1311.1 | Language Course VI (English IV) Writing and Presentation Skills | 4 | 20 | 80 | 100 |
| | ML 1311.1 | Language Course VII (Adl. Lang. III) ദൃശ്യകലാസാഹിത്യം (ദൃശ്യസാഹിതി) | 4 | 20 | 80 | 100 |
| | ML 1321 | Foundation Course II (Informatics) ആധുനികസാങ്കേതികവിദ്യയും മലയാളഭാഷാപഠനവും | 3 | 20 | 80 | 100 |
| | ML 1341 | Core Course III സാഹിത്യ സിദ്ധാന്തങ്ങൾ: പാരമ്പര്യവും പാശ്ചാത്യവും | 4 | 20 | 80 | 100 |
| | ML 1331.1 | Compl. Course V പരിസ്ഥിതി: സിദ്ധാന്തവും ആവിഷ്കാരവും | 3 | 20 | 80 | 100 |
| | SK 1331.2 | Compl. Course VI സംസ്കൃതം - 3 | 3 | 20 | 80 | 100 |
| | | ആകെ | 21 | 120 | 480 | 600 |

| | | | | | | |
|----|-----------|---|------------|------------|----------------------|-------------|
| IV | EN 1411.1 | Language Course VIII (English V) Reading in Literature | 4 | 20 | 80 | 100 |
| | ML 1411.1 | Language Course IX (Adl. Lang. IV) വിനിമയം, സർഗാത്മകരചന, ഭാഷാവബോധം | 4 | 20 | 80 | 100 |
| | ML 1441 | Core Course IV മലയാളകവിത - പൂർവ്വഘട്ടം (ഉദയകാന്തി) | 4 | 20 | 80 | 100 |
| | ML 1442 | Core Course V മലയാള സാഹിത്യ നിരൂപണം | 3 | 20 | 80 | 100 |
| | ML 1431.1 | Compl. Course VII ദലിതെഴുത്ത്, പെണ്ണെഴുത്ത്: സിദ്ധാന്തവും ആവിഷ്കാരവും | 3 | 20 | 80 | 100 |
| | SK 1431.2 | Compl. Course VIII സംസ്കൃതം - 4 | 3 | 20 | 80 | 100 |
| | | ആകെ | 21 | 120 | 480 | 600 |
| V | ML 1541 | Core Course VI ഭാഷാശാസ്ത്രം, ഭാഷാചരിത്രം | 4 | 20 | 80 | 100 |
| | ML 1542 | Core Course VII ചെറുകഥാപഠനം | 4 | 20 | 80 | 100 |
| | ML 1543 | Core Course VIII നാടോടിവിജ്ഞാനീയം | 2 | 20 | 80 | 100 |
| | ML 1544 | Core Course IX ജീവചരിത്രം, ആത്മകഥ, യാത്രാനുഭവം | 4 | 20 | 80 | 100 |
| | ML 1545 | Coore Course X ചലച്ചിത്രപഠനം | 4 | 20 | 80 | 100 |
| | ML 1551.1 | Open Course | 2 | 20 | 80 | 100 |
| | | ആകെ | 20 | 120 | 480 | 600 |
| VI | ML 1641 | Core Course XI മാധ്യമലോകം | 4 | 20 | 80 | 100 |
| | ML 1642 | Core Course XII മലയാളവ്യാകരണം | 4 | 20 | 80 | 100 |
| | ML 1643 | Core Course XIII മലയാളകവിത - ഉത്തരഘട്ടം | 4 | 20 | 80 | 100 |
| | ML 1644 | CoreCourse XIV വിവർത്തനം: സിദ്ധാന്തവും പ്രയോഗവും | 3 | 20 | 80 | 100 |
| | ML 1661.1 | Open Course II (Elective) താരതമ്യസാഹിത്യം | 2 | 20 | 80 | 100 |
| | ML 1645 | Project Work/Essay | 4 | | (80+ 20 viva 100) | 100 |
| | | ആകെ | 21 | 100 | 500 | 600 |
| | | GRAND TOTAL | 120 | 700 | 2900 | 3600 |

Open course offered to other disciplines

| Sem | Course code | Course Title | No. of Credits |
|-----|-------------|--------------|----------------|
| V | ML 1551.1 | കേരളീയ കലകൾ | 2 |

6. B. A. POLITICAL SCIENCE

| SEM | Course Code | Course Title | Number of Credits | CE (Marks) | ESE (Marks) | Total |
|------------|--------------|--|-------------------|------------|-------------|------------|
| I | EN1111.1 | English - I Listening, Speaking and Reading | 4 | 20 | 80 | 100 |
| | ML/HN 1111.1 | Addl. Language I | 3 | 20 | 80 | 100 |
| | EN 1121 | Foundation Course I Writings on Contemporary Issues | 2 | 20 | 80 | 100 |
| | PS 1141 | Core I- Methodology and Perspectives of Social Sciences | 4 | 20 | 80 | 100 |
| | EC 1131 | Complementary I – Economics (Foundations of Economic Theory) | 2 | 20 | 80 | 100 |
| | HY 1131.2 | Complementary II – History History of Modern World (1789-1900) | 2 | 20 | 80 | 100 |
| | | Total | 17 | 120 | 480 | 600 |
| II | EN 1211.1 | English II Environmental Studies | 4 | 20 | 80 | 100 |
| | EN 1212.1 | English III Modern English Grammar & Usage | 3 | 20 | 80 | 100 |
| | ML/HN 1211.1 | Addl. Language II | 3 | 20 | 80 | 100 |
| | PS 1241 | Core II – Introduction to Political Science | 4 | 20 | 80 | 100 |
| | EC 1231 | Complementary III – Economics (Money and Banking) | 3 | 20 | 80 | 100 |
| | HY 1231.2 | Complementary IV – History History of Modern World (1901-1920) | 3 | 20 | 80 | 100 |
| | | Total | 20 | 120 | 480 | 600 |
| III | EN 1311.1 | English IV Writing and Presentation Skills | 4 | 20 | 80 | 100 |
| | ML/HN 1311.1 | Addl. Language III | 4 | 20 | 80 | 100 |
| | PS 1321 | Foundation Course II (Informatics and Political Science) | 3 | 20 | 80 | 100 |
| | PS 1341 | Core III –Indian Constitution | 4 | 20 | 80 | 100 |
| | EC 1331 | Complementary V – Economics (Public Finance and Trade) | 3 | 20 | 80 | 100 |
| | HY1331.2 | Complementary VI – History of Modern World (1921-1945) | 3 | 20 | 80 | 100 |
| | | Total | 21 | 120 | 480 | 600 |

| | | | | | | |
|-----------|-----------------|--|------------|------------|--------------|-------------|
| IV | EN 1411.1 | English V Reading in Literature | 4 | 20 | 80 | 100 |
| | ML/HN 1411.1 | Addl. Language IV | 4 | 20 | 80 | 100 |
| | PS 1441 | Core IV- Dynamics of Indian Political System | 4 | 20 | 80 | 100 |
| | PS 1442 | Core V – Introduction to Comparative Politics | 3 | 20 | 80 | 100 |
| | EC 1431 | Complementary VII – Economics (Indian Economy Since Independence) | 3 | 20 | 80 | 100 |
| | HY 1431.2 | Complementary VIII – History History of Modern World (After 1945) | 3 | 20 | 80 | 100 |
| | | Total | 21 | 120 | 480 | 600 |
| V | PS 1541 | Core VI- Public administration | 4 | 20 | 80 | 100 |
| | PS 1542 | Core VII – Ancient and Medieval Political Thought | 4 | 20 | 80 | 100 |
| | PS 1543 | Core VIII – International Relations | 2 | 20 | 80 | 100 |
| | PS 1544 | Core IX – Research Methods in Political Science | 4 | 20 | 80 | 100 |
| | PS 1545 | Core X- Human Rights in India | 4 | 20 | 80 | 100 |
| | | Open Course I | 2 | 20 | 80 | 100 |
| | | Total | 20 | 120 | 480 | 600 |
| VI | PS 1641 | Core XI-Modern Political Thought | 4 | 20 | 80 | 100 |
| | PS 1642 | Core XII-State and Society in Kerala | 4 | 20 | 80 | 100 |
| | PS 1643 | Core XIII-Decentralization and Participatory Democracy | 4 | 20 | 80 | 100 |
| | PS 1644 | Core XIV – New Social Movements | 3 | 20 | 80 | 100 |
| | PS 1651.1 | Open II – (Elective) Globalization and Political Systems | 2 | 20 | 80 | 100 |
| | PS 1645 | Dissertation / Essay | 4 | - | 80+20 100 | 100 |
| | | Total | 21 | 100 | 500 | 600 |
| | | GRAND TOTAL | 120 | 720 | 2880 | 3600 |

**COMPLIMENTARY COURSES OFFERED
TO OTHER DISCIPLINES**

| | | | | | | |
|------------|---------|----------------------------------|---|----|----|-----|
| I | PS 1131 | Principles of Political Science | 2 | 20 | 80 | 100 |
| II | PS 1231 | Introduction to Political Theory | 3 | 20 | 80 | 100 |
| III | PS 1331 | Public Administration | 3 | 20 | 80 | 100 |
| IV | PS 1431 | International Politics | 3 | 20 | 80 | 100 |

OPEN COURSE OFFERED TO OTHER DISCIPLINES

| | | | | | | |
|----------|-----------|-----------------------|---|----|----|-----|
| V | PS 1551.2 | Human Rights in India | 2 | 20 | 80 | 100 |
|----------|-----------|-----------------------|---|----|----|-----|

7. B. A. SOCIOLOGY

| SEM | Course Code | Course Title | Number of Credits | CE (Marks) | ESE (Marks) | Total |
|------------|--------------|---|-------------------|------------|-------------|------------|
| I | EN 1111.1 | Language Course I (English- I) Listening, Speaking and Reading | 4 | 20 | 80 | 100 |
| | ML/HN 1111.1 | Language Course II (Addl. Language) | 3 | 20 | 80 | 100 |
| | EN 1121 | Foundation Course I (English) Writings on Contemporary Issues | 2 | 20 | 80 | 100 |
| | SG 1141 | Core-I-Introduction to Social Sciences | 4 | 20 | 80 | 100 |
| | PS 1131 | Complementary I –Political Science (Principles of Political Science.) | 2 | 20 | 80 | 100 |
| | HY1131.1 | Complementary II-History - (History of Modern India during 1857 - 1900) | 2 | 20 | 80 | 100 |
| | | TOTAL | 17 | 120 | 480 | 600 |
| II | EN 1211.1 | Language Course III (English II) Environmental Studies | 4 | 20 | 80 | 100 |
| | EN 1212.1 | Language Course IV (English III) Modern English Grammar & Usage | 3 | 20 | 80 | 100 |
| | ML/HN 1211.1 | Language Course V (Addl.Language II) | 3 | 20 | 80 | 100 |
| | SG1 2 4 1 | Core II-Understanding Indian Society | 4 | 20 | 80 | 100 |
| | PS 1231 | Complementary III- Political Science (Introduction to Political Theory) | 3 | 20 | 80 | 100 |
| | HY1231.1 | Complementary IV- History-(History of Modern India during 1901-1920) | 3 | 20 | 80 | 100 |
| | | TOTAL | 20 | 120 | 480 | 600 |
| III | EN 1311.1 | Language Course VI(English- IV) | 4 | 20 | 80 | 100 |
| | ML/HN 1311.1 | Language. Course VII (Addl. Language III) | 4 | 20 | 80 | 100 |
| | SG 1321 | Foundation Course II (Social Informatics) | 3 | 20 | 80 | 100 |

| | | | | | | |
|-----------|--------------|--|------------|------------|------------------------|-------------|
| | SG 1341 | Core III -Sociological Theory | 4 | 20 | 80 | 100 |
| | PS 1331 | Complementary V-Political Science (Public Administration) | 3 | 20 | 80 | 100 |
| | HY1331.1 | Complementary VI- History - (History of Modern India during 1921-1947) | 3 | 20 | 80 | 100 |
| | | TOTAL | 21 | 120 | 480 | 600 |
| IV | EN 1411.1 | Language Course VIII (English V) Reading in Literature | 4 | 20 | 80 | 100 |
| | ML/HN 1411.1 | Language Course IX (Addl. Language IV) | 4 | 20 | 80 | 100 |
| | SG 1441 | Core IV- Research Methodology | 4 | 20 | 80 | 100 |
| | SG 1442 | Core V– Social Psychology | 3 | 20 | 80 | 100 |
| | PS 1431 | Complementary VII-Political Science (International Politics) | 3 | 20 | 80 | 100 |
| | HY1431.1 | Complementary VIII- History - (History of Contemporary India after 1948) | 3 | 20 | 80 | 100 |
| | | TOTAL | 21 | 120 | 480 | 600 |
| V | SG1541 | Core VI- Structure & Transformation of Kerala Society | 4 | 20 | 80 | 100 |
| | SG1542 | Core VII - Sociology of Development | 2 | 20 | 80 | 100 |
| | SG 1543 | Core VIII - Gender and Society | 4 | 20 | 80 | 100 |
| | SG1544.1 | Core IX - Rural Development | 4 | 20 | 80 | 100 |
| | SG1545.1 | Core X - Social Anthropology | 4 | 20 | 80 | 100 |
| | SG1551.1 | Open Course | 2 | 20 | 80 | 100 |
| | SG1645 | Project Work | - | - | - | - |
| | | TOTAL | 20 | 120 | 480 | 600 |
| VI | SG1641 | Core XI - Environmental Sociology | 4 | 20 | 80 | 100 |
| | SG 1642 | Core XII - Public Health & Social Epidemiology | 4 | 20 | 80 | 100 |
| | SG1643.2 | Core XIII - Social Welfare Administration | 4 | 20 | 80 | 100 |
| | SG1644.1 | Core - XIV Crime and Society | 3 | 20 | 80 | 100 |
| | SG1661.2 | Elective I - Tourism and Society | 2 | 20 | 80 | 100 |
| | SG1645 | Dissertation | 4 | - | 80+ 20 (Viva- Voce) | 100 |
| | | TOTAL | 21 | 100 | 500 | 600 |
| | | GRAND TOTAL | 120 | 700 | 2900 | 3600 |

Open course offered to other disciplines

| Sem | Course code | Course Title | No. of Credits |
|-----|-------------|----------------------|----------------|
| V | SG 1551.1 | Life Skill Education | 2 |

8. B. Com.

| SEM | Course Code | Course Title | Number of Credits | CE (Marks) | ESE (Marks) | Total |
|-----|--------------|---|-------------------|------------|-------------|------------|
| I | EN 1111.2 | Language Course I:(English- I) Listening, Speaking and Reading | 4 | 20 | 80 | 100 |
| | ML/HN 1111.2 | Language Course II: (Addl. Language-I) | 4 | 20 | 80 | 100 |
| | CO 1121 | Foundation Course- Methodology and Perspectives of Business Education | 3 | 20 | 80 | 100 |
| | CO 1141 | Core Course-I: Environmental Studies | 2 | 20 | 80 | 100 |
| | CO 1142 | Core Course II: Functional Application of Management | 3 | 20 | 80 | 100 |
| | CO 1131 | Complementary Course I: Managerial Economics | 3 | 20 | 80 | 100 |
| | | TOTAL | 19 | 120 | 480 | 600 |
| II | EN 1211.2 | Language Course III: (English II) Modern English Grammar & Usage | 4 | 20 | 80 | 100 |
| | ML/HN 1211.2 | Language Course IV: (Addl. Language-II) | 4 | 20 | 80 | 100 |
| | CO 1221 | Foundation Course II: Informatics and Cyber Laws | 3 | 20 | 80 | 100 |
| | CO 1241 | Core Course III:Business Communi- cation and Office Management | 3 | 20 | 80 | 100 |
| | CO 1242 | Core Course IV:Financial Accounting | 3 | 20 | 80 | 100 |
| | CO 1231 | Complementary Course II Business Regulatory Framework | 3 | 20 | 80 | 100 |
| | | TOTAL | 20 | 120 | 480 | 600 |
| III | EN 1311.2 | Language Course V(English- III) Writing and Presentation Skills | 3 | 20 | 80 | 100 |
| | CO 1341 | Core Course V: Entrepreneurship Development | 3 | 20 | 80 | 100 |
| | CO 1342 | Core Course VI: Company Administration | 3 | 20 | 80 | 100 |
| | CO 1343 | Core Course IV: Advanced Financial Accounting | 4 | 20 | 80 | 100 |
| | CO 1331 | Complementary III-Information Technology in Business | 3 | 20 | 80 | 100 |
| | CO1361 | Elective Course I Course from Elective Stream I/II/III | 4 | 20 | 80 | 100 |
| | | TOTAL | 20 | 120 | 480 | 600 |

| | | | | | | |
|----|-----------|--|------------|------------|-------------|-------------|
| IV | EN 1411.2 | Language Course VI:(English IV) Reading in Literature | 3 | 20 | 80 | 100 |
| | CO 1441 | Core Course VIII: Capital Market | 3 | 20 | 80 | 100 |
| | CO 1442 | Core Course IX: Banking Theory and Practice | 4 | 20 | 80 | 100 |
| | CO 1443 | Core Course X: Corporate Accounting | 4 | 20 | 80 | 100 |
| | CO 1431 | Complementary IV-Business Statistics | 3 | 20 | 80 | 100 |
| | CO 1461 | Elective Course II:Course from Elective Stream I/II/III | 4 | 20 | 80 | 100 |
| | | TOTAL | 21 | 120 | 480 | 600 |
| V | CO 1541 | Core Course XI: Fundamentals of Income Tax | 4 | 20 | 80 | 100 |
| | CO 1542 | Core Course XII: Cost Accounting | 4 | 20 | 80 | 100 |
| | CO 1543 | Core Course XIII: Accounting for Specialised Institutions | 4 | 20 | 80 | 100 |
| | CO 1551 | Open Course: | 2 | 20 | 80 | 100 |
| | CO 1561 | Elective Course III:Course from Elective Stream I/II/III | 4 | 20 | 80 | 100 |
| | | TOTAL | 18 | 100 | 400 | 500 |
| VI | CO 1641 | Core Course XIV: Auditing | 4 | 20 | 80 | 100 |
| | CO 1642 | Core Course XV: Applied Costing | 4 | 20 | 80 | 100 |
| | CO 1643 | Core Course XVI: Management Accounting | 4 | 20 | 80 | 100 |
| | CO 1651 | Open Course:Marketing Management | 2 | 20 | 80 | 100 |
| | CO 1661 | Elective Course IV:Course from Elective Stream I/II/III | 4 | 20 | 80 | 100 |
| | CO 1644 | Essay | 4 | - | 100 | 100 |
| | | TOTAL | 22 | 100 | 500 | 600 |
| | | GRAND TOTAL | 120 | 680 | 2820 | 3500 |

ELECTIVE STREAMS ELECTIVE 1-FINANCE

| | | | | | | |
|-----|----------|--------------------------------|-----------|-----------|------------|------------|
| III | CO1361.1 | Financial Management | 4 | 20 | 80 | 100 |
| IV | CO1461.1 | Project Finance | 4 | 20 | 80 | 100 |
| V | CO1561.1 | Financial Markets and Services | 4 | 20 | 80 | 100 |
| VI | CO1661.1 | Income Tax Law and Accounts | 4 | 20 | 80 | 100 |
| | | TOTAL | 16 | 80 | 320 | 400 |

ELECTIVE II-COPERATION

| | | | | | | |
|-----|----------|--|-----------|-----------|------------|------------|
| III | CO1361.2 | Principles of Co-operation | 4 | 20 | 80 | 100 |
| IV | CO1461.2 | Co-operative Management and Administration | 4 | 20 | 80 | 100 |
| V | CO1561.2 | Co-operative Legal System | 4 | 20 | 80 | 100 |
| VI | CO1661.2 | Co-operative Accounting | 4 | 20 | 80 | 100 |
| | | TOTAL | 16 | 80 | 320 | 400 |

ELECTIVE III-COMPUTER APPLICATION

| | | | | | | |
|-----|----------|---|-----------|-----------|------------|------------|
| III | CO1361.5 | Computer Application for Publications | 4 | 20 | 80 | 100 |
| IV | CO1461.5 | Software for Data Management | 4 | 20 | 80 | 100 |
| V | CO1561.5 | Web Designing and Production for Business | 4 | 20 | 80 | 100 |
| VI | CO1661.5 | Computerised Accounting | 4 | 20 | 80 | 100 |
| | | TOTAL | 16 | 80 | 320 | 400 |

OPEN COURSES

| | | | | | | |
|----|----------|--|---|----|----|-----|
| | | (For students from the discipline other than Commerce) | | | | |
| V | CO1551 | Fundamentals of Financial Accounting | 2 | 20 | 80 | 100 |
| VI | CO1651.1 | Marketing Management | 2 | 20 | 80 | 100 |

9. BLISc**FIRST SEMESTER**

| Course Code | Course Title | Credits | Marks | | Total |
|-------------|---|-----------|---------------------|---------------------------|------------|
| | | | Internal Assessment | End Semester Exam (3 hrs) | |
| LISB41 | Library and Society | 4 | 25 | 75 | 100 |
| LISB42 | Library Management | 4 | 25 | 75 | 100 |
| LISB43 | Library Classification and Cataloguing (Theory) | 4 | 25 | 75 | 100 |
| LISB44 | Library Classification (Practical) | 4 | 25 | 75 | 100 |
| | Total | 16 | | | 400 |

SECOND SEMESTER

| Course Code | Course Title | Credits | Marks | | Total |
|-------------|---|-----------|---------------------|---------------------------|------------|
| | | | Internal Assessment | End Semester Exam (3 hrs) | |
| LISB45 | Information Sources, Services and Systems | 4 | 25 | 75 | 100 |
| LISB46 | Information Technology (Theory) | 4 | 25 | 75 | 100 |
| LISB47 | Information Technology (Practical) | 4 | 25 | 75 | 100 |
| LISB48 | Library Cataloguing (Practical) | 4 | 25 | 75 | 100 |
| | Total | 16 | | | 400 |
| | GRAND TOTAL | | | | 800 |

10. Course Structure for BBA Degree Programme

| Sem. No. | Name of Courses with code No | Credits | Evaluation Marks | | |
|-----------|---|-----------|------------------|----------------|------------|
| | | | CE | ESE (Uty Exam) | Total |
| I | Language- EN 1111.1 English I | 2 | 20 | 80 | 100 |
| | Foundation :BM1121Environmental Studies | 4 | 20 | 80 | 100 |
| | Core: BM 1141 Fundamentals of Management | 4 | 20 20 | 80 80 | 100 |
| | Core: BM 1142 Managerial Economics | 4 | 20 | 80 | 100 |
| | Core- BM 1143 Financial Accounting | 4 | 20 | 80 | 100 |
| | Complimentary - BM 1131 Statistics for Business Decisions | 3 | 20 | 80 | 100 |
| | Total Credits | 21 | 120 | 480 | 600 |
| II | Language- EN 1211.1 English II | 2 | 20 | 80 | 100 |
| | Foundation: BM 1221E-Commerce & Cyber Laws | 2 | 20 | 80 | 100 |
| | Core: BM 1241 Marketing Management | 4 | 20 | 80 | 100 |
| | Core: BM 1242 Human Resource Management | 4 | 20 | 80 | 100 |
| | Core: BM 1243 Financial Management | 4 | 20 | 80 | 100 |
| | Compl.: BM 1231Business Regulatory Frame Work | 3 | 20 | 80 | 100 |
| | Total Credits - | 19 | 120 | 480 | 600 |

| | | | | | |
|------------|---|------------|------------|-------------|-------------|
| III | Core: BM 1341 Business Environment and Policy | 4 | 20 | 80 | 100 |
| | Core: BM 1342 Corporate Regulations | 4 | 20 | 80 | 100 |
| | Core: BM1343 Cost and Management Accounting | 4 | 20 | 80 | 100 |
| | Core: BM 1344 Financial Services | 4 | 20 | 80 | 100 |
| | Elective Course I: BM 1361.1/2/3/4 | 4 | 20 | 80 | 100 |
| | Total Credits - | 20 | 100 | 400 | 500 |
| IV | Core: BM 1441 Entrepreneurship Development | 4 | 20 | 80 | 100 |
| | Core: BM1442 Business Ethics & Corporate Governance | 4 | 20 | 80 | 100 |
| | Core: BM 1443 Operations Management | 4 | 20 | 80 | 100 |
| | Core: BM 1444 Skill Enhancement and Employability Orientation | 4 | 20 | 80 | 100 |
| | Elective Course II: BM 1461.1/2/3/4 | 4 | 20 | 80 | 100 |
| | Total Credits - | 20 | 100 | 400 | 500 |
| V | Core: BM 1541 Qunti. Techniqu. for Management | 4 | 20 | 80 | 100 |
| | Core: BM1542 Research Methodology | 4 | 20 | 80 | 100 |
| | Core: BM 1543 Investment Management | 4 | 20 | 80 | 100 |
| | Core: BM 1544 Project | | | | |
| | Open: BM 1551.1/2/3/4(Course - other Faculty) | 2 | 20 | 80 | 100 |
| | Elective Course III: BM 1561.1/2/3/4 | 4 | 20 | 80 | 100 |
| | Total Credits - | 18 | 100 | 400 | 500 |
| VI | Core: BM 1641 Management Information System | 4 | 20 | 80 | 100 |
| | Core: BM 1642 International Business | 4 | 20 | 80 | 100 |
| | Core: BM 1643 Strategic Management | 4 | 20 | 80 | 100 |
| | Core: BM 1644 Project Work and Viva Voce | 4 | | 100 | 100 |
| | Elective: BM 1661.5/6/7 (Course - own Faculty) | 2 | 20 | 80 | 100 |
| | Elective Course IV : BM 1661.1/2/3/4 | 4 | 20 | 80 | 100 |
| | Total Credits - | 22 | 100 | 500 | 600 |
| | Grant Total | 120 | 640 | 2560 | 3200 |

ELECTIVE STREAMS**STREAM I HUMAN RESOURCE MANAGEMENT or**

| Semester | Course Code | Course title |
|-----------------|--------------------|---|
| III | BM 1361.1 | Organisational Behaviour |
| IV | BM 1461.1 | Human Resource Development and Organisation Culture |
| V | BM 1561.1 | Labour Law and Industrial Relations |
| VI | BM 1661.1 | Performance Management |

STREAM II MARKETING MANAGEMENT or

| Semester | Course Code | Course title |
|-----------------|--------------------|----------------------------------|
| III | BM 1361.2 | Consumer Behaviour |
| IV | BM 1461.2 | Advertising and Sales Promotion |
| V | BM 1561.2 | Customer Relationship Management |
| VI | BM 1661.2 | Retail Management |

STREAM III FINANCE or

| Semester | Course Code | Course title |
|-----------------|--------------------|--------------------------------|
| III | BM 1361.3 | Income Tax Law and Accounting |
| IV | BM 1461.3 | Indirect Taxes |
| V | BM 1561.3 | International Finance |
| VI | BM 1661.3 | Project Appraisal and Analysis |

STREAM IV TOURISM MANAGEMENT

| Semester | Course Code | Course title |
|-----------------|--------------------|--|
| III | BM 1361.4 | Introductions to Tourism |
| IV | BM 1461.4 | Air cargo Management |
| V | BM 1561.4 | Front Office Management |
| VI | BM 1661.4 | Travels and Tour Operations Management |

OPEN COURSES*(For students of other discipline)*

| Semester | Course Code | Course title |
|-----------------|--------------------|--------------------------------------|
| V | 1551.4 | Fundamentals of Financial Accounting |

ELECTIVE COURSE*For students of Business Administration*

| Semester | Course Code | Course title |
|-----------------|--------------------|------------------------|
| VI | 1661.5 | Business Communication |

Even though BBA program offers four specialisations, SDE provides **self-learning materials (SLM)** and **personal contact program (PCP)** for the **two** specialisations shown below.

1. **Marketing Management**
2. **Human Resource Management**

For the rest of the **two** specialisations, candidates should seek assistance **through their own means**. But **prior intimation** about the selection of specialisation should be made to **SDE office** after remitting the **prescribed fees**.

BBA

Requirement of Attendance and Progress: A student will be permitted to register and appear for the examination at the end of the semester only if (I) He/she has acquired not less than 75% attendance in each course in each semester (II) His/her progress is satisfactory in the continuous assessment in each course and (III) His/her conduct has been satisfactory.

Examination and Result

End semester examination of three hours duration will be conducted for the courses at the end of each semester by the University. The University will issue the semester mark list after each semester examination and final consolidated mark list showing the marks scored in all the six semesters after the successful completion of the BBA Degree programme. For each course, the end semester examination will carry 80 marks while the internal assessment will be done for 20 marks. Thus the total marks for each subject shall be 100 marks.

The components of internal assessment and the marks for each will be as follows:

| | |
|--------------------------|-----------------|
| Assignments | 10 marks |
| Seminars and discussions | 10 marks |
| TOTAL | 20 marks |

8. POST GRADUATE PROGRAMMES AND REGULATIONS

8.1 Programmes

• M.A. Economics • M.A. English • M.A. Hindi • M.A. History • M.A. Malayalam • M.A. Political Science- MA. Public Administration • M.A. Sociology- • MCom • MSc. Computer Science • M.Sc. Mathematics • MLI.Sc. (1 Year)

8.2 Regulations

1. Scope

- 1.1 The Regulations framed herein shall apply to all Post Graduate Programmes under the faculties of Science, Social Science, Arts, English-and Foreign Languages and Commerce conducted in the School of Distance Education.
- 1.2 These Regulations shall come into effect from 2016 admissions onwards.

2. Eligibility for Admission

- 2.1 Eligibility for admission for various Post-Graduate Programmes shall be according to the rules framed by the University from time to time.

| | Graduates who have passed qualifying examination in CBCS Pattern -2013 admissions | Graduates who have passed qualifying examination in CBCS Pattern- Prior to 2013 admissions | Graduates who have passed qualifying examination in Annual scheme/ Other pattern |
|----------|--|--|---|
| 1 | <p>MA English</p> <p>B. A. English as Core Course securing not less than 4.5CCPA(S) * out of 10 or Graduation in any programme in the Faculties of Arts, Social Sciences, Science, Oriental Studies and Fine Arts securing not less than 5 CCPA out of 10 for English Language Courses (common courses)/B.A English & Communicative English/B.A English Language and Literature under CBCS System. For Non-English degree holders, the maximum credits that can be earned in English Language Course should be at least of 19 Credits to acquire eligibility for admission. A weightage of 5% which would translate to a maximum of 40 marks will be given to the students of BA English (Honours) Programme of Govt. College for women, Tvpmm.</p> | <p>MA English</p> <p>B. A. English as Core Course securing not less than 1.8 CGPA(S)* out of 4 or Graduation in any programme in the Faculties of Arts, Social Sciences, Science, Oriental Studies and Fine Arts securing not less than 2 CGPA out of 4 for English Language Courses (common courses)/ B.A English & Communicative English/ B.A.English Language and Literature under CBCS System. For Non-English degree holders, the maximum credits that can be earned in English Language Course should be at least of 19 Credits to acquire eligibility for admission.</p> | <p>M. A. English</p> <p>B.A. English as optional main subject securing not less than 45% in Part III including subsidiaries or Graduation in any subject in the Faculties of Arts, Social Sciences, Science, Oriental studies and Fine Arts securing not less than 50% marks in Part I (Three papers under compulsory English) or Part II Special English (UO No. AcAII/4/29/2018 dtd 23.05.2018)/ B.A Commu-nicative English (Vocational)/B.A English Language and Literature and B.A Communicative English (Restructured). U.O No.Ac.AII/3/4961/06 dt. 22.06.06. Or For Non-English degree holders, the maximum marks that can be awarded in Part I or Part II Special English should be at least of 300 marks to acquire eligibility for admission.</p> |
| 2 | <p>M.A. History</p> <p>Graduation in any subject in the Faculty of Social Sciences or Graduation in the Faculty of Arts with English language and Literature as the Core Course securing not less than 4.5 CCPA(S) * out of 10.</p> | <p>M. A. History</p> <p>Graduation in any subject in the Faculty of Social Sciences or Graduation in the Faculty of Arts with English language and Literature as the Core Course securing not less than 1.8 CGPA(S) * out of 4.</p> | <p>M. A. History</p> <p>Graduation in any subject in the Faculty of Social Sciences or graduation in the Faculty of Arts with English Language and Literature as the main <i>University of Kerala PG Admission – 2016</i> 11 subject securing not less than 45% marks in Part III optional subjects.</p> |

| | | | |
|---|---|--|---|
| 3 | M. A. Sociology Graduates in any subject irrespective of the faculty with not less than 4.5 CCPA(S)* out of 10 in Part III optional Main subject concerned and 5 CCPA(S)* out of 10 for students of Natural Science and Professional Courses. (U.O.No. Ac.AII/ 3/65/ 2018 dated 01.08.2018) | M. A. Sociology: Graduates in any subject irrespective of the faculty with not less than 1.8 CGPA(S)* out of 4 in Part III optional Main subject concerned and 2 CGPA(S)* out of 4 for students of Natural Science and Professional Courses. | M. A. Sociology: Graduates in any subject irrespective of the faculty with not less than 45% marks in Part III optional Main subject concerned and 50% marks for students of Natural Science and Professional Courses. |
| 4 | M. A. Economics Graduation in Economics, Mathematics or Statistics with not less than 4.5 CCPA(S) * | M. A. Economics Graduation in Economics, Mathematics or Statistics with not less than 1.8 CGPA(S) * | M. A. Economics Graduation in Economics, Mathematics or Statistics with not less than 45% marks in part III optional subjects. |
| 5 | M. A. Political Science: Graduates in Political Science, Economics, History, Philosophy, Psychology, B.A English and Communicative English/ BA Communicative English with Public Administration, English Language and Literature, Sociology, Anthropology, Law, Journalism, Commerce, Business Administration, Public Administration, Geography or other Social Science subjects/ BSc Psychology with not less than 4.5 CCPA(S)* out of 10. Graduates in Science with 6 CCPA(S) out of 10 and Graduates in Engineering with 60% marks/ B.A Journalism and Mass Communication and Video Production (Career related / Restructured) / B.A Communicative English | M. A. Political Science: Graduates in Political Science, Economics, History, Philosophy, Psychology, B.A English and Communicative English / BA Communicative English with Public Administration, English Language and Literature, Sociology, Anthropology, Law, Journalism, Commerce, Business Administration, Public Administration, Geography or other Social Science subjects/ BSc Psychology with not less than 1.8 CGPA(S)* out of 4. Graduates in Science with 2.4 CGPA(S) out of 4 and Graduates in Engineering with 60% marks/ B.A Journalism and Mass Communication and Video Production | M. A. Political Science: Graduates in Politics, Economics, History, Philosophy, Psychology, B.A Communicative English with Public Administration, English, Sociology, Anthropology, Law, Journalism, Commerce, Business Administration, Public Administration, Geography or other Social Science subjects with not less than 45% marks in Part III - optional Main subject concerned (including subsidiaries). Graduates in Science and Engineering with 60% marks/ B.A Journalism and Mass Communication and Video Production (Restructured)/ B.A Communicative English (Vocational) with Public |

| | | | |
|---|---|---|--|
| | (Vocational) with Public Administration as one of the Core Subjects are also eligible. But the proportion of Engineering and Science graduates admitted should not exceed 10% of the total seats. A weightage of 100 marks be given to the candidates who have studied Political Science as Core Course.** | (Career related / Restructured) / B.A Communicative English (Vocational) with Public Administration as one of the Core Subjects are also eligible. But the proportion of Engineering and Science graduates admitted should not exceed 10% of the total seats. A weightage of 100 marks be given to the candidates who have studied Political Science as Core Course. ** | Administration as one of the main subjects are also eligible. But the proportion of Engineering and Science graduates admitted should not exceed 10% of the total seats. A weightage of 100 marks be given to the candidates who have studied Political Science under Part III main of BA.** |
| 6 | M. A. Hindi B.A. with Hindi as Core Course securing not less than 4.5 CCPA(S) / *out of 10 or B.A./B.Sc. with Hindi as additional language course securing not less than 5 CCPA* out of 10 for additional language course/B.A Functional Hindi (Vocational). | M. A. Hindi B.A. with Hindi as Core Course securing not less than 1.8 CGPA(S) / *out of 4 or B.A./B.Sc. with Hindi as additional language course securing not less than 2 CGPA* out of 4 for additional language course/B.A Functional Hindi (Vocational). | M. A. Hindi B.A. with Hindi Language as optional Main subject under Part III securing not less than 45% marks for that Part or B.A./B.Sc. with Hindi as additional language under Part II securing not less than 50% marks for that part/ B.A Functional Hindi (Vocational). |
| 7 | M. A. Malayalam B.A. with Malayalam as Core Course securing not less than 4.5 CCPA(S) * out of 10 or B.A./B.Sc. with Malayalam as additional language Course securing not less than 5 CCPA out of 10 for additional language course/ B.A Malayalam and Mass Communication (Career related/Restructured) | M. A. Malayalam B.A. with Malayalam as Core Course securing not less than 1.8 CGPA(S) * out of 4 or B.A./B.Sc. with Malayalam as additional language Course securing not less than 2 CGPA out of 4 for additional language course/ B.A Malayalam and Mass Communication (Career related/Restructured) | M. A. Malayalam B.A. with Malayalam Language as optional Main subject under Part III securing not less than 45% marks for that Part or B.A./B.Sc. with Malayalam as additional language under Part II securing not less than 50% marks for that part/ B.A Malayalam and Mass Communication (Restructured). |

** Graduates in any subjects with not less than 45% marks in Part III optional Main Subject concerned (including subsidiaries) are also eligible. A weightage of 100 marks be given to the candidates who studied Political Science under Part III Main of B.A. (UO No.Ac All/3/59/2018 dated 29-06-2018)

| | | | |
|---|--|---|---|
| 8 | <p>M. A. Public Administration Bachelor's Degree in any branch of Science, Social Science or Bachelors Degree (irrespective of Faculty) recognized by the University of Kerala/ B.A Communicative English (Vocational). The minimum grade point for admission to M.A. Degree Course in Public Administration is 4.5 CCPA(S) * out of 10 as that of all other subjects under the Faculty of Social Sciences.</p> | <p>M. A. Public Administration Bachelor's Degree in any branch of Science, Social Science or Bachelors Degree (irrespective of Faculty) recognized by the University of Kerala/ B.A Communicative English (Vocational). The minimum grade point for admission to M.A. Degree Course in Public Administration is 1.8 CGPA(S) * out of 4 as that of all other subjects under the Faculty of Social Sciences.</p> | <p>M. A. Public Administration Bachelor's degree in any branch of Science, Social Science or bachelors Degree (irrespective of Faculty) recognized by the University of Kerala/ B.A Communicative English (Vocational). The minimum percentage of marks for admissions to M.A. Degree Course in Public Administration is 45% as that of all other subjects under the Faculty of Social Sciences. (U.O. No.Ac.AII/1/2011, dated 12.01.2012).</p> |
| 9 | <p>M. Com. Commerce as Core Course with not less than 4.5 CCPA(S) * out of 10 /BCom Computer Application/ B.Com. Tourism and Travel Management (Career Related/Vocational/ Restructured)/B. Com. Tax Procedure and Practices (Career Related/ Vocational/ Restructured)/ B.Com Actuarial Science (Vocational)/ B.Com Office Management & Secretarial Practice/B.Com Hotel Management and Catering (Career Related/ Restructured). BBA/BBS/BBM graduates are also eligible.</p> | <p>M. Com. Commerce as Core Course with not less than 1.8 CGPA(S) * out of 4 / BCom Computer Application/ B.Com. Tourism and Travel Management (Career Related/ Vocational/ Restructured)/B.Com. Tax Procedure and Practices (Career Related/ Vocational/ Restructured)/ B.Com Actuarial Science (Vocational)/ B.Com Office Management & Secretarial Practice/ B.Com Hotel Management and Catering (Career Related/ Restructured). BBA/BBS/BBM graduates are also eligible.</p> | <p>M. Com. B.Com with not less than 45% marks in part III optional subjects/B.Com. Computer Application/ B.Com. Tourism and Travel Management (Vocational and Restructured)/ B.Com Tax procedure and Practices (Vocational and Restructured)/ B.Com Actuarial Science (Vocational)/ B.Com Office Management & Secretarial Practice/ B.Com Hotel Management and Catering (Restructured)/ BBA/BBS/BBM.</p> |

| | | | |
|----|--|---|--|
| 10 | <p>M. Sc. Computer Science: Candidates for admission to PG Programme in Computer Science should have passed a Degree course with minimum 3 years duration after 10+2 in Computer Science/ Computer Application/ Electronics as Core subject or an equivalent Degree with not less than 5 CCPA(S) out of 10 Or Any Science Degree with minimum three years duration after 10+2 with not less than CCPA(S) out of 4 with Computer Science/ Computer Application as one of the Main/ Subsidiary/ Core subject. (UO No. Ac A IV/2/53-MSc CS/2017 dated 23.10.2017). For SEBC and Physically handicapped candidates a minimum of 1.8 CGPA(S) CCPA (S) and for SC/ST candidates a minimum pass in the Degree Examination is sufficient. (U.O.No.Ac.A IV/3/51406/ Eligibility /2014, dated 18.06.2014) Admission to the programme is based on merit and mandatory reservation subject to CSS seat matrix of the University and UGC regulations.</p> | <p>M. Sc. Computer Science: Candidates for admission to PG Programme in Computer Science should have passed a Degree course with minimum 3 years duration after 10+2 in Computer Science/ Computer Application/ Electronics as Core subject or an equivalent Degree with not less than 2 CGPA(S) out of 4 Or Any Science Degree with minimum three years duration after 10+2 with not less than 2 CGPA(S) out of 4 with Computer Science/ Computer Application as one of the Main/ Subsidiary/ Core subject. (UO No. Ac A IV/2/53-MSc CS/2017 dated 23.10.2017). For SEBC and Physically handicapped candidates a minimum of 1.8 CGPA(S) and for SC/ST candidates a minimum pass in the Degree Examination is sufficient. (U.O.No.Ac.A IV/3/ 51406/Eligibility /2014, dated 18.06.2014) Admission to the programme is based on merit and mandatory reservation subject to CSS seat matrix of the University and UGC regulations.</p> | <p>M. Sc. Computer Science: Candidates for admission to PG Programme in Computer Science should have passed a Degree course with minimum three years duration after 10+2 in Computer Science/ Computer Application/ Electronics as Main subject or an equivalent Degree with not less than 50% marks. Or Any Science Degree with minimum three years duration after 10+2 with not less than 50% marks with Computer Science/ Computer Application as one of the Main/ Subsidiary/ Core subject. (UO No. Ac A IV/2/ 53- MSc CS/2017 dated 23.10.2017). For SEBC and Physically handicapped candidates a minimum aggregate of 45% marks and for SC/ST candidates a minimum pass in the Degree Examination is sufficient. (U.O.No.Ac.A IV/3/51406/ Eligibility/2014, dated 18.06.2014) Admission to the programme is based on merit and mandatory reservation subject to CSS seat matrix of the University and UGC regulations.</p> |
| 11 | <p>M. Sc. Mathematics B.Sc. with Mathematics or Statistics as Core Course securing not less than 5.5 CCPA(S) * out of 10 / B.Sc. Vocational Subjects (Three main) Optical Instrumentation, Instrumentation, Industrial Chemistry, Electrical Equipment and Maintenance and Computer Applications with one of the main subjects with a minimum of 55% marks. Admission to the programme is based on merit and mandatory reservation subject to CSS seat matrix of the University and UGC regulations.</p> | <p>M. Sc. Mathematics B.Sc. with Mathematics or Statistics as Core Course securing not less than 2.2 CGPA(S) * out of 4 / B.Sc. Vocational Subjects (Three main) Optical Instrumentation, Instrumentation, Industrial Chemistry, Electrical Equipment and Maintenance and Computer Applications with one of the main subjects with a minimum of 55% marks. Admission to the programme is based on merit and mandatory reservation subject to CSS seat matrix of the University and UGC regulations.</p> | <p>M. Sc. Mathematics B.Sc. with Mathematics or Statistics as optional Main subject under Part III scoring not less than 55% marks for that part/ B.Sc. Vocational Subjects (Three main) Optical Instrumentation, Instrumentation, Industrial Chemistry, Electrical Equipment and Maintenance and Computer Applications with one of the main subjects with a minimum of 55% marks. Admission to the programme is based on merit and mandatory reservation subject to CSS seat matrix of the University and UGC regulations.</p> |

| | | | |
|-----------|--|--|--|
| 12 | MLISc Bachelors degree in Library and Information Science of the University of Kerala, or BLISc degree of any other University recognised as equivalent thereto. | | |
|-----------|--|--|--|

8.2.1 Relaxation in Grade Points/Marks in the Qualifying Examination

| Under CBCS PATTERN | ANNUAL SCHEME |
|--|--|
| Scheduled Caste/Scheduled Tribe Category: A pass in the Qualifying Examination with minimum CGPA(S) of 1.5(CBCS Prior to 2013 admissions)/CCPA(S) of 4 (CBCS 2013 admissions) | Scheduled Caste/Scheduled Tribe Category: The minimum mark in the qualifying examination for PG Degree course of study is 35% |

8.2.2 Instructions for admission to Science based PG programmes

- * Admissions to M.Sc Mathematics and M.Sc Computer Science are strictly based on merit and reservation norms.
- * Seats available for M.Sc Mathematics and M.Sc Computer Science are 135 and 150 respectively.
- * Candidates eligible for applying Science based PG programmes are advised to pay only the prospectus fee (Rs.265/-) while completing their online application.
- * Students may remit the Tuition fee /Admission fee only if they are selected for the programme based on merit and reservation norms.

8.2.3 SEBC Category

A relaxation of 2% in the Qualifying Examination from the prescribed minimum is allowed.

8.2.4 Persons with Disability Category

A relaxation of 5% in the qualifying examination from the prescribed minimum is allowed.

8.3 Re-admission

Re-admission to the PG Programme under semester system can only be given from the beginning of the semester. A candidate who discontinues the programme in a particular semester can rejoin it in the beginning of the same semester during subsequent years, provided the scheme and the syllabus are the same. In case if the scheme and syllabus have been changed, he/she has to cancel the prior registration and take fresh admission.

3. Duration

- 3.1 The normal duration of PG Degree Programme shall be 4 Semesters except for MLISc. Duration for MLISC shall be 2 semesters. There shall be at least 15 instructional days in a semester and a minimum of 90 hours of instruction in a semester.
- 3.2 Examinations for odd and even semesters will be conducted together towards the end of every academic year.

4. Scheme and Syllabus

- 4.1 Distribution of courses for theory and practical among the semesters, as far as possible, shall be equal and the aggregate marks shall be 1800, except M. Com. Degree where the aggregate mark is 2000. There shall be a Dissertation Work/Project/Essay during 3rd/4th semester and shall be evaluated at the end of the last semester. The total marks for dissertation work/project/comprehensive course is 80 whereas for essay it is 100. However for those candidates who opt for Dissertation Work/Project/Essay/Comprehensive Course, there shall be a viva-voce for 20 marks. A comprehensive viva-voce shall be conducted for all the candidates at the end of the last semester for which the maximum marks shall be 100.
- 4.2 All the two components i.e. Dissertation Work/Project/Essay and Comprehensive Viva-Voce are compulsory and that a candidate shall have to appear for all the above two components to obtain minimum marks for IV Semester PG examination.
- 4.3 The syllabus for each Course shall be framed by the concerned Board of Studies.

5. Evaluation

- 5.1. Evaluation of each course shall be done in two parts viz.
- 1). Continuous Evaluation (CE)
 - 2). End Semester Evaluation (ESE) .
- 5.2. The distribution of marks shall be 25% for CE and 75% for ESE.
- 5.3 Pass Requirement - There is no separate minimum for CE. However for a pass in each course a candidate shall obtain 35% for the ESE and 40% in the aggregate (both CE and ESE taken together). Minimum marks required for passing a programme is 40%.
- 5.4. Continuous Evaluation (CE)

5.4.1 The allocation of marks for each component under Continuous Evaluation (CE) shall be in the following order.

| Theory Course | | Practical (not compulsory) except for MSc Computer Science | |
|---------------|---|--|-----------------------------|
| a. | Assignment | 15 | a. Attendance |
| b. | Test course/Practicum/ Case Analysis | 10 | b. Tests 10 c. Record 10 |
| Total | | 25 | Total 25 |

- 5.4.2 Assignments - Each candidate shall be required to write one assignment for each course as part of Continuous Evaluation. Those who submit their assignments after the due date will have to pay a late fee as fixed by the university from time to time.
- 5.4.5 Test Paper/Practicum/Case Analysis: There shall be at least one Test Paper/Practicum/Case Analysis during a semester for each course.
- 5.4.6 All assignments and answer scripts of Test Paper/Practicum/Case Analysis of the CE must be kept in the respective department for a maximum period of 30 days from the publication of results.
- 5.4.7 After completion of the CE, the result shall be displayed in SDE website. Complaints regarding the award of marks for CE if any have to be submitted to the Programme Coordinator within 15 working days from the display of results of CE. The complaints shall be examined by the Programme Coordinator and shall arrive at a decision, which shall be communicated to the candidates. Further complaints if any shall be preferred within 10 days after the

receipt of communication, to the Director SDE, who shall place the same before the staff council for a final settlement. The Statement of marks of the CE of all the candidates shall be approved by the Programme Coordinator, countersigned by the Director and forwarded to the Controller of Examinations.

- 5.4.8 There shall be no Continuous Evaluation for Dissertation Work/Project/Essay/Comprehensive Course.

5.5 End Semester Evaluation (ESE)

5.5.1 Attendance - Minimum attendance required for ESA is 50%. However those who do not have the required percentage of attendance can appear for ESA by paying a condonation fee Rs. 525- Semester for each.

5.5.2 End Semester Evaluation of all the courses including the examination for Dissertation Work/Project/Essay shall be conducted by the University.

5.5.3 There shall be single valuation system of answer books by external examiner with provision for revaluation.

5.5.4 Dissertation & Viva- Voce: The students have to work on a topic applying appropriate research techniques and prepare a dissertation. Approximate size of the dissertation shall be 100 typed pages in A4 size paper. The students should appear for a viva voce. The viva-voce examination is based on the dissertation.

5.5.4 Project Evaluation: There shall be double valuation for Dissertation Work/Project by a Board of two Examiners appointed by the University. The marks awarded for project in a particular year shall be combined with the marks awarded for project based viva-voce conducted at subsequent appearance as a special case.

5.5.5 Those who have successfully completed all the semesters of a programme shall be declared to have successfully completed the PG Programme.

6. Classification of Results

- 6.1 The classification of results of the Programme shall be done at the end of the 4th semester based on the total marks secured for all semesters and shall be as follows.

| | |
|---|--------------|
| Candidates securing not less than 40% but below 50% | Third Class |
| Candidates securing not less than 50% but below 60% | Second Class |
| Candidates securing 60% and above | First Class |

- 6.2 Pass Requirements for M. Sc. (CS): For each subject (including practical), a student should get a minimum of 40% marks for the university examinations and 50% aggregate for the CE and ESE together for all theory and practical courses except Major Project. For Major Project and Comprehensive viva-voce in the 4th semester each student should get a minimum of 50% for the university examination and 50% aggregate for the CE and ESE together. Classification of passed candidates will be as per the University norms.
- 6.3 Attendance for MLISc: No candidate will be eligible for the registration to the MLISc examination unless he/she has attended 75% of the contact classes/ practicals/ seminars.
- 6.4 Assessment and Evaluation for MLISc: 25 marks set apart for internal assessment for each paper are awarded by concerned course instructor and are apportioned as 5 for attendance, 10 for test papers and assignments and 10 marks for seminar presentation. 75 marks set apart for dissertation and 25 marks for viva voce.

The terminal examination in each paper is of three hours duration and carries 75 marks. The minimum pass marks for a paper is 40%. On successful completion of the course a candidate will be declared to have passed in the following categories.

| | |
|-------------|---------------------|
| Distinction | 80% and above |
| I Class | between 60% and 79% |
| II Class | between 50% and 59% |
| III Class | between 40% and 49% |

6.5 Ranking

Candidates who passed all semester examinations in the first appearance within the minimum period prescribed for each semester shall be ranked on the basis of aggregate marks secured for all the semesters. Rank should not be awarded for candidates already holding a masters degree.

7. Issue of Mark Lists

- 7.1 The Mark Lists of each of the first three semesters shall be issued immediately after the publication of the results of the semester concerned.
- 7.2. Consolidated Mark Lists showing the marks secured for all the Courses of all the four semesters with classification will be issued immediately after the finalization of the results of the final semester.

8. Promotions to Higher Semesters

Candidates who register for the end semester examination will be promoted to the higher semesters.

9. Re-appearance of Failed Candidates

Candidates who fail in a Programme will be permitted to re-appear for its ESE in the semester concerned along with the next regular batch of candidates. Such candidates will have to re-appear only for the ESE of the Programmes in which he/she has failed. The marks secured by them for the CE part will be carried over along with the marks of ESE so re-appeared.

Those candidates who discontinue for a programme under one Scheme and syllabus and get readmitted subsequently have to study the Scheme that is applicable to the batch to which they are admitted.

- 9.1 Betterment: Betterment to secure higher percentage of marks is to be allowed after the completion of the Programme. Cancellation of the results of a programme can be done as per the general rules governing it.

The candidates, who intend for betterment, if there is a change in the scheme & syllabi of examination, should appear for the examinations as per the current scheme with carry over of internal marks. Candidate seeking betterment should have passed the programme and shall be given only two chances.

10. Monitoring of the Programmes

Monitoring of the PG Programmes shall be done by two committees-

- 10.1 SDE Level Committee (SDELC): A committee consisting of the Director and Course Coordinators of the PG Programmes and selected representatives of teachers in the SDE Council shall constitute the SDE level committee. The Director shall be the Chairman and a

member by the teachers council from among the Course Co-ordinators of the PG departments shall serve as the Convener. This committee shall be responsible for (1) the conduct of the PG Programmes, (2) ensuring the minimum instructional days, (3) arranging ESA (University examinations) of the various semester, etc. Complaints of candidates, not clear by the Department Level Committee regarding evaluation of CA, shall be considered referred to the University Committee. The SDE Level Committee shall be reconstituted every year by the Director, immediately on commencement of the PG programme.

10.2 University Level Committee: There shall be a University level committee with the following members to monitor and supervise the conduct of the PG programme.

1. The Pro-Vice – Chancellor - Chairman
2. A member of the Syndicate nominated by the Vice - Chancellor
3. A Dean nominated by the Vice – Chancellor
4. Controller of Examinations.
5. The Director SDE shall be the convener of the Committee.

This Committee shall be responsible for the monitoring and conducting the PG programmes in the SDE. This committee shall finalize the academic calendar and supervise the conduct of ESA in the SDE. This committee shall also serve as to appellate committee to examine the complaints if any. The committee shall also be competent to suggest amendments to the regulations to the PG Courses.

10.3 All committee mentioned under clauses 10.1 and 10.2 shall meet at least three times in a semester in the beginning, middle and end of the semester.

11. Transitory Provision

Notwithstanding anything contained in the regulations for the PG Programmes the Vice-Chancellor shall, for a period of two years from the date of coming into force of the regulations, have the power to provide by order that these regulations shall be applied to any PG Programme with such modifications as may be necessary.

9. POST GRADUATE PROGRAMME DETAILS

1. M.A. ECONOMICS

| Sem. | Course Code | Title of the Paper | Maximum Marks | | |
|------|-------------|--|---------------|-----|-------|
| | | | CE | ESE | Total |
| I | EC 211 | Micro Economics I | 25 | 75 | 100 |
| | EC 212 | Economics of Growth and Development | 25 | 75 | 100 |
| | EC 213 | Indian Economic Policy I | 25 | 75 | 100 |
| | EC 214 | Quantitative Methods | 25 | 75 | 100 |
| II | EC 221 | Micro Economics II | 25 | 75 | 100 |
| | EC 222 | Economics of Social Sector and Environment | 25 | 75 | 100 |
| | EC 223 | Indian Economic Policy (Kerala's Economy) II | 25 | 75 | 100 |
| | EC 224 | Research Methodology and Econometrics | 25 | 75 | 100 |

| | | | | | |
|-----|--------|---|----|----------------|-------------|
| III | EC 231 | Macro Economics -I | 25 | 75 | 100 |
| | EC 232 | International Economics I | 25 | 75 | 100 |
| | EC 233 | Public Economics | 25 | 75 | 100 |
| | EC 201 | Optional Paper (Agricultural Economics) | 25 | 75 | 100 |
| IV | EC 241 | Macro Economics II | 25 | 75 | 100 |
| | EC 242 | International Economics II | 25 | 75 | 100 |
| | EC 243 | Finance and Capital Market | 25 | 75 | 100 |
| | EC 202 | Optional Paper(Industrial Economics) | 25 | 75 | 100 |
| | EC 244 | Dissertation and Viva Voce/Essay | - | 80+20/ 100* | 100 |
| | | Comprehensive Viva-Voce | | | 100 |
| | | Total | | | 1800 |

2. M.A. ENGLISH

| | Core / Elective | Course Code | Name of Course | Instructional hours/week | Marks ESE CA |
|-------------------|--------------------|----------------|---|-----------------------------|-----------------|
| Semester 1 | | | | | |
| Course 1 | Core | EL 211 | Chaucer to the Elizabethan Age | 75 | 25 |
| Course 2 | Core | EL 212 | Shakespeare | 75 | 25 |
| Course 3 | Core | EL 213 | The Augustan Age | 75 | 25 |
| Course 4 | Core | EL 214 | The Romantic Age | 75 | 25 |
| Semester 2 | | | | | |
| Course 5 | Core | EL 221 | The Victorian Age | 75 | 25 |
| Course 6 | Core | EL 222 | The 20th century | 75 | 25 |
| Course 7 | Core | EL 223 | Indian Writing in English | 75 | 25 |
| Course 8 | Core | EL 224 | Literary Theory 1 | 75 | 25 |
| Semester 3 | | | | | |
| Course 9 | Core | EL 231 | Linguistics & Structure of the English Language | 75 | 25 |
| Course 10 | Core | EL 232 | Literary Theory 2 | 75 | 25 |
| Course 11 | Elective 1 | EL 233 | Contemporary Malayalam Literature in English Translation | 75 | 25 |
| Course 12 | Elective 2 | EL 234 | Dalit writing | 75 | 25 |

Semester 4

| | | | | | |
|--------------|------------|--------|---|----|-------------|
| Course 13 | Core | EL 241 | English Language Teaching | 75 | 25 |
| Course 14 | Core | EL 242 | Introduction to Cultural Studies | 75 | 25 |
| Course 15 | Elective 3 | EL 243 | European Friction | 75 | 25 |
| Course 16 | Elective 4 | EL 243 | Film Studies | 75 | 25 |
| Course 17 | Compr Ppr | EL 244 | Comprehensive Viva | | 100 |
| Course 18 | Project | EL 245 | Project & Project based Viva Voce OR Essay | 80 | 20 100 |
| Total | | | | | 1800 |

3. M. A. PUBLIC ADMINISTRATION**Semester 1** Maximum Marks

| Sl. No. | Course Code | Name of Course Core | CE | ESE | Total |
|---------|-------------|---|----|-----|-------|
| 1 | PADC 001 | Theories and Concepts of Public Administration | 25 | 75 | 100 |
| 2 | PADC 002 | Indian Government and Politics | 25 | 75 | 100 |
| 3 | PADC 003 | Human Resource Management | 25 | 75 | 100 |
| 4 | PADE 001 | Elective Course (Human Rights and Administration) | 25 | 75 | 100 |

Semester 2

| | | | | | |
|---|----------|--|----|----|-----|
| 1 | PADC 004 | Development Administration and Decentralized Governance in India | 25 | 75 | 100 |
| 2 | PADC 005 | Public Personnel Administration | 25 | 75 | 100 |
| 3 | PADC 006 | Public Policy Analysis | 25 | 75 | 100 |
| 4 | PADE 002 | Elective Course (Public Sector Management) | 25 | 75 | 100 |

Semester 3

| | | | | | |
|---|----------|---|----|----|-----|
| 1 | PADC 007 | Indian Administration | 25 | 75 | 100 |
| 2 | PADC 008 | Research Methodology | 25 | 75 | 100 |
| 3 | PADC 009 | Financial Administration | 25 | 75 | 100 |
| 4 | PADE 003 | Elective Course (Essentials of Business Management) | 25 | 75 | 100 |

Semester 4

| | | | | | |
|---|----------|---|----|-------|-------------|
| 1 | PADC 010 | Environmental Management | 25 | 75 | 100 |
| 2 | PADC 011 | Labour Legislation and Administration | 25 | 75 | 100 |
| 3 | PADC 012 | International Organization and Administration | 25 | 75 | 100 |
| 4 | PADE 004 | Elective Course (Disaster Management) | 25 | 75 | 100 |
| 5 | PADC 013 | Dissertation and Viva Voce or Essay | | 80+20 | 100 100 |
| 6 | PADC 014 | Comprehensive Viva-Voce | - | | 100 |
| | | Total | | | 1800 |

4. M.A. POLITICAL SCIENCE

| Semester 1 | Course Code | Name of Course | Maximum Marks | | |
|-------------------|-------------|---|---------------|-------|-------------|
| | | | CE | ESE | Total |
| Core Course 1 | PS 511 | Modern Western Political Thought | 25 | 75 | 100 |
| Core Course 2 | PS 512 | Contemporary Political Theory | 25 | 75 | 100 |
| Core Course 3 | PS 513 | Indian Government & Politics | 25 | 75 | 100 |
| Elective Course 1 | PS 514 | Gender Politics | 25 | 75 | 100 |
| Semester 2 | | | | | |
| Core Course 4 | PS 521 | Comparative Politics | 25 | 75 | 100 |
| Core Course 5 | PS 522 | Theories & Concepts of Public Administration | 25 | 75 | 100 |
| Core Course 6 | PS 523 | Theories & Concepts of International Politics | 25 | 75 | 100 |
| Elective Course 2 | PS 524 | State & Society in Kerala | 25 | 75 | 100 |
| Semester 3 | | | | | |
| Core Course 7 | PS 531 | Research Methodology | 25 | 75 | 100 |
| Core Course 8 | PS 532 | Gandhian Political Thought | 25 | 75 | 100 |
| Core Course 9 | PS 533 | Issues in Indian Politics | 25 | 75 | 100 |
| Elective Course 3 | PS 534 | Indian Administration | 25 | 75 | 100 |
| Semester 4 | | | | | |
| Core Course 10 | PS 541 | Modern Indian Social & Political Ideas | 25 | 75 | 100 |
| Core Course 11 | PS 542 | Politics of Developing Countries | 25 | 75 | 100 |
| Core Course 12 | PS 543 | Issues in International Politics | 25 | 75 | 100 |
| Elective Course 4 | PS 544 | Environment, Development and Politics | 25 | 75 | 100 |
| Core Course 13 | | Dissertation + Viva or Essay | | 80+20 | 100 100 |
| Core Course 14 | | Comprehensive viva-voce | | | 100 |
| Total | | | | | 1800 |

5. M. A. SOCIOLOGY

| SEM | Course code | Title of Course | Maximum marks | | |
|-----|-------------|--|---------------|-----|-------|
| | | | CE | ESA | Total |
| I | SO2.1.1 | Development of Sociology as a Discipline | 25 | 75 | 100 |
| | SO2.1.2 | Theoretical Foundations in Sociology | 25 | 75 | 100 |

| | | | | | |
|--------------|----------|--|----|---------|-------------|
| | SO2.1.3 | Perspectives on Indian Society | 25 | 75 | 100 |
| | SO2.1.4 | Social Research Methods-1 | 25 | 75 | 100 |
| II | SO2.2.1 | Sociology of Development | 25 | 75 | 100 |
| | SO2.2.2 | Social Policy and Planning | 25 | 75 | 100 |
| | SO2.2.3 | Social Research Methods-II | 25 | 75 | 100 |
| | SO2.2.4B | Sociology of Marginalized Communities (Elective) | 25 | 75 | 100 |
| III | SO2.3.1 | Theoretical Perspectives in Modern Sociology | 25 | 75 | 100 |
| | SO2.3.2 | Rural Planning and Development | 25 | 75 | 100 |
| | SO2.3.3 | Social Statistics | 25 | 75 | 100 |
| | SO2.3.4B | Population and Society (Elective) | 25 | 75 | 100 |
| IV | SO2.4.1 | Current Debates in Social Theory | 25 | 75 | 100 |
| | SO2.4.2 | Gender and Society | 25 | 75 | 100 |
| | SO2.4.3B | Sociology of Childhood (Elective) | 25 | 75 | 100 |
| | SO2.4.4B | Sociology of Health (Elective) | 25 | 75 | 100 |
| | SO2.4.5 | Dissertation + Viva/General Essay | | (80+20) | 100 |
| | SO2.4.6 | Comprehensive Viva -voce | | | 100 |
| Total | | | | | 1800 |

6. M. A. HISTORY

| Sem. | Course Code | Title of the Course | Maximum marks | | |
|------------|-------------|---------------------------------------|---------------|-----|-------|
| | | | CE | ESE | Total |
| I | Hy 211 | Historical Method -I | 25 | 75 | 100 |
| | Hy 212 | Indian History -I | 25 | 75 | 100 |
| | Hy 213 | Kerala History -I | 25 | 75 | 100 |
| | Hy 214A | Bronze Age Civilizations(Elective) | 25 | 75 | 100 |
| II | Hy 221 | Historical Method -II | 25 | 75 | 100 |
| | Hy 222 | Indian History -II | 25 | 75 | 100 |
| | Hy 223 | Kerala History -II | 25 | 75 | 100 |
| | HY 224 C | History of Medieval Europe (Elective) | 25 | 75 | 100 |
| III | Hy 231 | Issues in Historiography | 25 | 75 | 100 |
| | Hy 232 | Indian History -III | 25 | 75 | 100 |

| | | | | | |
|----|--------|---|----|----|---|
| | Hy 233 | Kerala History -III | 25 | 75 | 100 |
| | Hy 234 | Modern Revolutions- English, American and French (Elective) | 25 | 75 | 100 |
| IV | Hy 241 | Indian Historiography | 25 | 75 | 100 |
| | Hy 242 | Indian History –IV | 25 | 75 | 100 |
| | Hy 243 | Kerala History -IV | 25 | 75 | 100 |
| | Hy 244 | Twentieth Century Revolutions (Elective) | 25 | 75 | 100 |
| | Hy 245 | Project/ General Essay | | | For Project 80 & viva 20 For Essay 100 |
| | Hy 246 | Viva-Voce | | | 100 |
| | | Total | | | 1800 |

Continuous Assessment Marks distribution- 15 Marks for Assignments and 10 marks for test paper/Practicum/Case Analysis for each course / paper.

*For Dissertation and Viva-Voce 80 and 20 marks respectively, and for Essay 100 marks.

CE : Continuous Evaluation.

ESE : End Semester Evaluation

7. M.A. MALAYALAM

| Semester 1 Core / Elective | | Course Code | Name of Paper | Marks ESE CA | |
|----------------------------|------|-------------|--|-----------------|----|
| Course 1 | Core | MLD 211 | പ്രാചീനസാഹിത്യം | 75 | 25 |
| Course 2 | Core | MLD 212 | മദ്ധ്യകാലസാഹിത്യം | 75 | 25 |
| Course 3 | Core | MLD 213 | കേരളസംസ്കാരം | 75 | 25 |
| Course 4 | Core | MLD 214 | മലയാളവ്യാകരണം, ഗവേഷണരീതിശാസ്ത്രം (യൂണിറ്റ് 1 മുതൽ 4 വരെ) | 75 | 25 |

Semester 2

| | | | | | |
|----------|------|---------|--|----|----|
| Course 5 | Core | MLD 221 | ആധുനികസാഹിത്യം-ഗദ്യം | 75 | 25 |
| Course 6 | Core | MLD 222 | ആധുനികസാഹിത്യം-പദ്യം | 75 | 25 |
| Course 7 | Core | MLD 223 | സാഹിത്യമീമാംസ-പൗരസ്ത്യം | 75 | 25 |
| Course 8 | Core | MLD 224 | സാഹിത്യമീമാംസ-പാശ്ചാത്യം, ഗവേഷണ രീതിശാസ്ത്രം (യൂണിറ്റ് 5 മുതൽ 8 വരെ) | 75 | 25 |

Semester 3

| | | | | | |
|-----------|------|---------|-------------------------------|----|----|
| Course 9 | Core | MLD 231 | സമകാലസാഹിത്യം-ഗദ്യം | 75 | 25 |
| Course 10 | Core | MLD 232 | വിവർത്തനം തത്ത്വവും പ്രയോഗവും | 75 | 25 |

| | | | | | |
|-----------|------|---------|--|----|----|
| Course 11 | Core | MLD 233 | Sanskrit Course 1 Classical Sanskrit Literature, Poetry, Drama and Definitions of Poetic types of Sanskrit | 75 | 25 |
| Course 12 | Core | MLD 234 | മലയാളവിമർശനം | 75 | 25 |

Semester 4

| | | | | | |
|--------------|----------|---------|---|----|-------------|
| Course 13 | Core | MLD 241 | സമകാലസാഹിത്യം-പദ്യം | 75 | 25 |
| Course 14 | Core | MLD 242 | Sanskrit Course 2 (Prose-Elementary Grammar, Composition and Translation) | 75 | 25 |
| Course 15 | Core | MLD 243 | ആധുനികഭാഷാശാസ്ത്രം | 75 | 25 |
| Course 16 | Elective | MLD 244 | ഭാരതീയസാഹിത്യം-താരതമ്യപഠനം | 75 | 25 |
| Course 17 | Project | MLD 245 | Project & Project based Viva Voce | 80 | 20 |
| | | | or Essay | | 100 |
| | | | Comprehensive Viva-Voce | | 100 |
| Total | | | | | 1800 |

8. M. A. HINDI

| Sem. | Course Code | Title of Course | Maximum Marks | | |
|------|-------------|---|---------------|-----|-------|
| | | | CE | ESE | Total |
| I | HL 1101 | Ancient poetry: Early and Riti Periods | 25 | 75 | 100 |
| | HL 1102 | Novel and Short Story | 25 | 75 | 100 |
| | HL 1103 | History of Hindi Literature: Early and Medieval Periods | 25 | 75 | 100 |
| | HL 1104 | Indian and Western Literary Thoughts | 25 | 75 | 100 |
| II | HL 1105 | Medieval Poetry: Bhakti Period | 25 | 75 | 100 |
| | HL 1106 | Linguistics and History of Hindi Language | 25 | 75 | 100 |
| | HL 1107 | History of Hindi Literature: Modern Period | 25 | 75 | 100 |
| | HL 1108 | Functional Hindi | 25 | 75 | 100 |
| III | HL 1209 | Modern Poetry up to Pragativad | 25 | 75 | 100 |
| | HL 1210 | Prose: Essay and other prose forms | 25 | 75 | 100 |
| | HL 1211 | Indian Literature | 25 | 75 | 100 |
| | HL 1212 | Special Author: Premchand | 25 | 75 | 100 |

| | | | | | |
|----|---------|---|----|---------------|-------------|
| IV | HL 1213 | Modern Poetry: Since prayogavad | 25 | 75 | 100 |
| | HL 1214 | Drama and One act Plays | 25 | 75 | 100 |
| | HL 1215 | Translation and Structural Grammar | 25 | 75 | 100 |
| | HL 1216 | South Indian Literature(With Special reference to Kerala) | 25 | 75 | 100 |
| | HL 1217 | Dissertation and Viva Voce/Essay | | 80+20 /100 | 100 |
| | | Comprehensive Viva | | 100 | 100 |
| | | TOTAL | | | 1800 |

9. M. Sc. MATHEMATICS

| SEM | Course Code | Title of Course | Maximum marks | | |
|-----|-------------|--------------------------------------|---------------|-------------|-------------|
| | | | CE | ESE | Total |
| I | MM 211 | Linear Algebra | 25 | 75 | 100 |
| | MM 212 | Real Analysis - I | 25 | 75 | 100 |
| | MM 213 | Differential Equations | 25 | 75 | 100 |
| | MM214 | Topology I | 25 | 75 | 100 |
| II | MM221 | Algebra | 25 | 75 | 100 |
| | MM222 | Real Analysis II | 25 | 75 | 100 |
| | MM223 | Topology II | 25 | 75 | 100 |
| | MM224 | Computer Programming in C++ | 25 | 75 | 100 |
| III | MM231 | Complex Analysis I | 25 | 75 | 100 |
| | MM232 | Functional Analysis I | 25 | 75 | 100 |
| | MM 233 | Elective I - Graph Theory | 25 | 75 | 100 |
| | MM 234 | Elective II - Operations Research | 25 | 75 | 100 |
| IV | MM241 | Complex Analysis II | 25 | 75 | 100 |
| | MM242 | Functional Analysis II | 25 | 75 | 100 |
| | MM 243 | Elective III - Coding Theory | 25 | 75 | 100 |
| | MM 244 | Elective IV - Analytic Number Theory | 25 | 75 | 100 |
| | MM245 | Dissertation | | 80+20(viva) | 100 |
| | | Comprehensive Viva | | 100 | 100 |
| | | TOTAL | | | 1800 |

CE: Continuous Evaluation, ESE: End Semester Examination

11. M. Sc. COMPUTER SCIENCE**Semester I**

| | | L | T | P | CE | ESE | Total |
|--------|--|---|---|---|----|-----|-------|
| DCS 11 | Computer Architecture | 3 | - | | 25 | 75 | 100 |
| DCS 12 | Data Structures and Algorithms | 3 | 1 | | 25 | 75 | 100 |
| DCS 13 | Mathematical Foundations of Computer Science | 3 | 1 | | 25 | 75 | 100 |
| DCS 14 | Programming Paradigms | 3 | 1 | | 25 | 75 | 100 |
| DCS 15 | Computer Networks | 3 | 1 | | 25 | 75 | 100 |
| DCS 16 | Data Structures & Algorithms Lab | | | 3 | 25 | 75 | 100 |
| DCS 17 | Java Programming Lab | | | 3 | 25 | 75 | 100 |

Semester II

| | | | | | | | |
|--------|-------------------------------------|---|---|---|----|----|-----|
| DCS 21 | Modern Operating Systems | 3 | - | | 25 | 75 | 100 |
| DCS 22 | Advances in Database Management | 3 | - | | 25 | 75 | 100 |
| DCS 23 | Object Oriented Analysis and Design | 3 | 1 | | 25 | 75 | 100 |
| DCS 24 | Graphics & Multimedia Systems | 3 | 1 | | 25 | 75 | 100 |
| DCS 25 | Optimization Techniques | 3 | 1 | 1 | 25 | 75 | 100 |
| DCS 26 | Minor Project & Seminar | | | 4 | 50 | 50 | 100 |
| DCS 27 | Database & Web Programming Lab | | | 3 | 25 | 75 | 100 |

Semester III

| | | | | | | | |
|--------|---|---|---|---|----|----|-----|
| DCS 31 | Data Mining & Warehousing | 3 | - | | 25 | 75 | 100 |
| DCS 32 | Distributed Systems and Cloud Computing | 3 | 1 | | 25 | 75 | 100 |
| DCS 33 | Information Security | 3 | 1 | | 25 | 75 | 100 |
| DCS 34 | Compiler Design | 3 | 1 | | 25 | 75 | 100 |
| DCS 35 | Elective I | 3 | 1 | | 25 | 75 | 100 |
| DCS 36 | Network Administration Lab | 3 | | | 25 | 75 | 100 |
| DCS 37 | Distributed Computing Lab | | | 3 | 25 | 75 | 100 |

Semester IV

| | | | | | | | |
|--------|------------------------------|---|---|----|-----|-----|-------------|
| DCS 41 | Research & Technical Writing | 3 | 1 | | 25 | 75 | 100 |
| DCS 42 | Elective II | 3 | | | 25 | 75 | 100 |
| DCS 43 | Major Project | | | 18 | 100 | 100 | 200 |
| DCS 44 | Comprehensive Viva Voce | | | | | | 100 |
| | Total | | | | | | 2600 |

Elective I:

A. Digital Image Processing

Elective II:

B. Neural Networks & Fuzzy Systems

9. MLISc Semester I

| Course Code | Course Title | Credits | Marks | | Total |
|-------------|---|-----------|---------------------|---------------------------|------------|
| | | | Internal Assessment | End Semester Exam (3 hrs) | |
| LISM51 | Information Knowledge and Communication | 4 | 25 | 75 | 100 |
| LISM52 | Information Processing and Retrieval | 4 | 25 | 75 | 100 |
| LISM53 | Information Technology Applications (Theory) | 4 | 25 | 75 | 100 |
| LISM54 | Information Technology Applications (Practical) | 4 | 25 | 75 | 100 |
| LISM55 | Information Systems and Services | 4 | 25 | 75 | 100 |
| | Total | 20 | | | 500 |

Semester II

| | | | | | |
|---------|--|------------------|--------------------|----|------------|
| LISM56 | Information Systems Management | 4 | 25 | 75 | 100 |
| LISM57 | Research Methodology | 4 | 25 | 75 | 100 |
| LISM58 | Dissertation and Viva-voce examination | 4 Viva - voce | 25 Dissertation | 75 | 100 |
| LISM59 | Technical communication | 2 | 25 | 75 | 100 |
| LISM510 | Statistical methods | 2 | 25 | 75 | 100 |
| | Total | 16 | | | 500 |

10. M.Com.

| SEM | Course code | Title of Course | Maximum marks | | |
|-----|-------------|---|---------------|------------|------------|
| | | | CE | ESE | Total |
| I | CO2 11 | Contemporary Management Concepts and Thoughts | 25 | 75 | 100 |
| | CO2 12 | Management Information System | 25 | 75 | 100 |
| | CO2 13 | Research Methodology | 25 | 75 | 100 |
| | CO2 14 | Planning and Development Administration | 25 | 75 | 100 |
| | CO2 15 | Advanced Corporate Accounting | 25 | 75 | 100 |
| | | TOTAL | 125 | 375 | 500 |
| II | CO2 21 | E -Business and Cyber Laws | 25 | 75 | 100 |
| | CO2 22 | Business Ethics and Corporate Governance | 25 | 75 | 100 |
| | CO2 23 | Quantitative Techniques | 25 | 75 | 100 |
| | CO2 24 | International Business | 25 | 75 | 100 |
| | CO2 25 | Strategic Management | 25 | 75 | 100 |
| | | TOTAL | 125 | 375 | 500 |

| | | | | | |
|-----|---------|--|------------|------------|-------------|
| III | CO2 31 | Income Tax Planning and Management | 25 | 75 | 100 |
| | CO2 32 | Security Analysis and Portfolio Management | 25 | 75 | 100 |
| | CO2 33 | Strategic Financial Management | 25 | 75 | 100 |
| | CO2 34 | Advanced Cost and Management Accounting | 25 | 75 | 100 |
| | | TOTAL | 100 | 300 | 400 |
| IV | CO2 41W | GST and Customs Duty - Law and Practice | 25 | 75 | 100 |
| | CO2 42 | International Finance | 25 | 75 | 100 |
| | CO2 43 | Management Optimization Techniques | 25 | 75 | 100 |
| | CO2 44 | Financial Statements- Interpretation and Reporting | 25 | 75 | 100 |
| | | TOTAL | 100 | 300 | 400 |
| | | Project Report/ Essay | | | 100 |
| | | Comprehensive Viva | | | 100 |
| | | GRAND TOTAL | | | 2000 |

10. Centre for Internal Quality Assurance (CIQA)

In order to develop and put in place comprehensive and dynamic Internal Quality System to provide high quality programmes of higher education in the distance mode, a centre for Internal Quality Assurance (CIQA) is functioning in the SDE. Its main functions are:

- (i) To maintain quality in the services provided to the learners.
- (ii) To disseminate information on quality assurance.
- (iii) To suggest to the authorities of the University, measures for quality improvement
- (iv) To prepare programmed project report and ensure another launch of programme(s).

The CIQA shall be reconstituted by the Vice-chancellor immediately on the commencement of each academic year. The CIQA of the SDE during 2021-22 consists of the following members:

Chairman

Dr. R. Vasanthagopal

Director

Dr. Lal C. A.

Members

1. Dr. A. M. Unnikrishnan
2. Dr. K. S. Suresh Kumar
3. Dr. S. Nazeeb
4. Dr. Indu K. V
5. Dr. Rose Mary George
6. Dr. S. Venumohan
7. Assistant Registrar, SDE (Administration)

11. PROGRAMME CO-ORDINATORS

| Sl. No. | Name of Programme | Name of Coordinators | Contact No. | E-mail |
|---------|--------------------------|------------------------|-------------|-------------------------------|
| 1 | MA English | Dr. C. A. Lal | 9446703790 | lalca.ku@gmail.com |
| 2 | BA English | Asha Ashok | 9496976719 | ashaasok44@gmail.com |
| | | Aswathy Ramachandran | 9383433966 | aswathyr201987@gmail.com |
| 3 | MA Malayalam | Dr. A. M. Unnikrishnan | 9447453145 | dramunnikrishnan@gmail.com |
| 4 | BA Malayalam | Dr. S. Suja | 9447218018 | sujaedr@gmail.com |
| 5 | MA Hindi | Dr. Indu K. V. | 9497457004 | indukvku@gmail.com |
| 6 | BA Hindi | Dr. Rajan T. K. | 9947092605 | rajankurumassery112@gmail.com |
| 7 | MA Economics | Dr. S. Thajudeen | 9447048988 | thajudeenide1955@gmail.com |
| | | Sunitha L. F. | 8086761614 | sunitha.odal.320@gmail.com |
| 8 | BA Economics | Dr. Sunitha Vijayan | 9497323654 | sunithavijayan556@gmail.com |
| 9 | MA History | Dr. A. Shaji | 9447324831 | shajideepam@gmail.com |
| 10 | BA History | Dr. S. Venumohan | 9447250179 | svenumohan@gmail.com |
| | | Dr. Binnie Mathew | 9656545403 | mathew.binnie@gmail.com |
| 11 | MA Pol. Science | Dr. Rose Mary George | 9446641481 | hellorose@gmail.com |
| | | Renoj N. K. | 7025944114 | renoj.keralauniversity.ac.in |
| 12 | BA Political Science | Aby T. Suresh | 9567800988 | abytsuresh@gmail.com |
| 13 | MA. Sociology | Dr. Asha. V. | 8547021133 | ashaharindranath@gmail.com |
| | | Dr. Vijay R. S. | 9745125125 | vijaysindia@gmail.com |
| 14 | B.A. Sociology | Maya S. | 9539968536 | mayas001@yahoo.in |
| 15 | MA Public Administration | Dr. S. Ajitha | 9447259150 | dr.ajithas@gmail.com |
| | | Archana S. Viswan | 9496368086 | archanasviswan@gmail.com |
| 16 | MSc Mathematics | Dr. K. S. Zeenath | 9846592147 | zeenath.ajmal@gmail.com |
| | | Suchithra S. S. | 9946841519 | suchithranidheesh@gmail.com |
| 18 | MSc Comp. Science | Liji I. H. | 9497266880 | liji10@gmail.com |
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| 21 | M.Com Finance | Dr. Balu B. | 7012270881 | bbalub@gmail.com |
| 22 | B.Com | Dr. Suresh Kumar K. S. | 9539923405 | surukuttyatl@gmail.com |
| 24 | BBA | Dr. Nithya R. | 7907133736 | bbainsde.ku@gmail.com |
| 25 | MLISc | Salma M.S. | 8606205530 | salmams201718@gmail.com |
| 26 | BLISc | Jijin E. S. | 9447290135 | jijintbgri@gmail.com |
| | | Akhila A. S. | 9946790492 | asakhilanair@gmail.com |

11. STAFF DETAILS

11.1 Teaching Staff

| Sl.No. | Name of Faculty | Designation |
|--------|-------------------------|--|
| 1 | Dr. R. Vasanthagopal | Director & Professor of Commerce |
| 2 | Dr. P. P. Ajayakumar | Professor of English |
| 3 | Dr. A. M. Unnikrishnan | Professor of Malayalam |
| 4 | Dr. C.A. Lal | Professor of English |
| 5 | Dr. K. S. Suresh Kumar | Professor of Commerce |
| 6 | Dr. A. Shaji | Professor of History |
| 7 | Dr. Ajitha S. | Assistant Professor of Public Administration |
| 8 | Dr. S. Nazeeb | Assistant Professor of Malayalam |
| 9 | Dr. Mushthaq Ahammed K. | Assistant Professor of Commerce |
| 10 | Dr. Balu B. | Assistant Professor of Commerce |
| 11 | Dr. K.V. Indu | Assistant Professor of Hindi |
| 12 | Dr. K. R. Deepak | Assistant Professor of Hindi |
| 13 | Dr. T. K. Rajan | Assistant Professor of Hindi |
| 14 | Dr. Rose Mary George | Assistant Professor of Political Science |
| 15 | Dr. S. Suja | Assistant Professor of Malayalam |
| 16 | Dr. S. Venumohan | Assistant Professor of History |
| 17 | Aby T. Suresh | Assistant Professor of Political Science |
| 18 | Renoj M. K. | Assistant Professor of Political Science |
| 19 | Dr. Zeenath K. S. | Emeritus Professor |
| 20 | Dr. Thajudeen S. | Emeritus Professor |
| 21 | Dr. Asha V. | Emeritus Professor |
| 22 | Dr. B. Shaji | Assistant Professor of Management (On Contract) |
| 23 | Liji I. H. | Assistant Professor of Computer Science (On Contract) |
| 24 | Maya S. | Assistant Professor of Sociology (On Contract) |
| 25 | Asha Asok | Assistant Professor of English (On Contract) |
| 26 | Arya S. V. | Assistant Professor of Computer Science (On Contract) |
| 27 | Aswathy Ramachandran | Assistant Professor of English (On Contract) |
| 28 | Salma M. S. | Assistant Professor of Library Information Science (On Contract) |
| 29 | Suchithra S. S. | Assistant Professor of Mathematics (On Contract) |
| 30 | Dr. Vijay R. S. | Assistant Professor of Sociology (On Contract) |
| 31 | Sunitha L. F. | Assistant Professor of Economics (On Contract) |
| 32 | Dr. Binnie Mathew | Assistant Professor of History (On Contract) |
| 33 | Archana S. Viswan | Assistant Professor of Public Administration (On Contract) |

| | | |
|----|--------------------|--|
| 34 | Akhila A. S. | Assistant Professor of Library Information Science (On Contract) |
| 35 | Jijin E. S. | Assistant Professor of Library Information Science (On Contract) |
| 36 | Viji S. | Assistant Professor of Mathematics (On Contract) |
| 37 | Lekshmi A. C. | Assistant Professor of Computer Science (On Contract) |
| 38 | Sunitha Vijayan | Assistant Professor of Economics (On Contract) |
| 39 | Shehsa A. Shukkoor | Assistant Professor of Computer Science (On Contract) |
| 40 | Dr. Nithya R. | Assistant Professor of Management (On Contract) |
| 41 | Reshma Raghu | Assistant Professor of Computer Science (On Contract) |

11.2 Administrative Staff**Assistant Registrar (Admn.)**

Usha P. V.

Assistant Registrar (Acad.)

William George Daniel

Section Officers

Renju G. R.

Prem Kamal M. Eresseril

Rajendran V.

Shani S.

Rahul K.

Office Superintendent

Sudharma A. L.

Assistants

Faizal M. F.

Suresh Kumar B.

Abdul Rahim Abdul Hameed

Manoj S.

Anu A.

Anu Prasad J.

Nithin V.

Bindhu O.

Athira V. R.

Sheejakumari T.

Pramod B.

Deepthy Peters

Computer Assistant

Niya Thomas

Renjini S. J.

Clerical Assistant

Joby Joseph

Pradeepa Kumari V. S.

Office Attendant

Aneesh A. S.

Programmers

Sneha O.

Divya Vijayan

Library Assistants

Sangeetha V. R.

Gayathri L.

