

**UNIVERSITY OF KERALA
SCHOOL OF DISTANCE EDUCATION**

BCOM (Semester II, 2019 Admission)

Assignment Topics & Case Analysis

(Note: Blue ink pen should be used for writing assignments and case analysis)

<p>Course Code: CO-1242 Title: Financial Accounting Assignment Code: CO-1242/SDE-C/2019-20 Assignment Coverage: All Modules Maximum Marks: 10</p>
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Attempt any 4 topics each in 2-3 pages

1. Discuss Accounting concepts and accounting conventions with appropriate examples to indicate their application in accounting.
2. Define depreciation. Give an account of different methods of providing depreciation of asset.
3. Discuss the significance of self-balancing ledger. State the difference between self- balancing and sectional balancing.
4. Discuss the procedure of accounting for hire purchase and installments.
5. Explain the special features of accounting for voyage and containers.

<p>Course Code: CO-1242 Title: Financial Accounting Case Analysis Code: CO-1242/SDE-C/2019-20 Assignment Coverage: All Modules Maximum Marks: 10</p>

Attempt any two cases each in 2-3 pages

1. Indian Fibres Limited acquired a plant worth Rs.10 crore. The plant has an economic life of 15 years. The policy of the company is to provide sufficient provision in the form of depreciation @ 10% p.a for the replacement of the plant as and when it is completely worn out. The financial manager of the company suggests written down value method for charging depreciation for the plant.
 - a. Can the company replace the asset at the end of fifteen years with the aggregate amount of provision for depreciation?
 - b. According to you, which method can be taken as an appropriate method for charging depreciation keeping in view the policy of the company? Why?
2. Prepare journal, ledger accounts, trial balance and final accounts of a sole proprietorship business with the help of 20 assumed transactions.

3. Discuss the treatment of the following items in preparing the final accounts of a sole trader? Also, give justification for your answer.
 - a. Outstanding expenses
 - b. Prepaid expenses
 - c. Accrued income
 - d. Income received in advance

Course Code: **CO-1241**
Title: **Business Communication and Office Management**
Assignment Code: **CO-1241/SDE-C/2019-20**
Assignment Coverage: **All Modules**

Attempt any 4 topics each in 2-3 pages

1. What do you mean by communication? Discuss the different types of communication.
2. What is a business letter? Discuss the essentials and structure of a business letter.
3. What is office management? Explain the significance and functions of office management.
4. Discuss in details the barriers of communication. Suggest probable solutions.
5. What is communication ethics? Discuss the significance of ethics in communication.

Course Code: **CO-1241**
Title: **Business Communication and Office Management**
Case Analysis Code: **CO-1241/SDE-C/2019-20**
Assignment Coverage: **All Modules**

Attempt the two cases each in not less than 5 pages

1. Nandita:
Madam?
Ms. Nandana:
Yes?
Nandita: Can I talk to you just for a minute? I need your help.
Ms. Nandana: Not now, Nandita, I am marking papers.
Nandita: Can I see you after my class, please?
Ms. Nandana: Not today. I have to attend the faculty meeting and then I have to prepare tomorrow's lecture. And I also have to enter these marks in the grade sheet. Today, I am too busy. Why don't you go to Reshman madam?

Nandita: Madam, I had actually first gone to Reshma madam. She also told me she was not free. She was very busy with the College's Annual Day function preparations.

Ms. Nandana: Yes, Nandita, we all are very busy till the end of this month.

Questions to Answer

1. Discuss the barriers to sympathetic listening as shown by the responses of the teacher to Nandita.
 2. What, according to you, is the real reason for the teachers' inability to listen to Nandita? Are they really too busy to listen to students problems?
 3. "I am too busy." What does this statement show about the nature of the responses of some teachers?
2. Mr and Mrs. Shyam went to Woodland's apparel section to buy a pullover. Mr. Shyam did not read the price tag on the piece he had selected. While making the payment, she asked for the price at the counter. The answer was "Rs. 950". Meanwhile, Mrs. Shyam, who was still shopping, came back and joined her husband. She was glad that he had selected a nice black pullover for himself. She pointed out that there was a 25 per cent discount on that item. The person at the billing counter nodded in agreement. Mr. Shyam was thrilled to hear that. "That means the price of this pullover is just Rs.645. That's fantastic," said Mr. Shyam. He decided to buy another pullover in green. In no time, he returned with the second pullover and asked the salesperson to pack both. When he received the cash memo for payment, he was astonished to find that he had to pay Rs.1900 and not Rs.1290 as he had expected. Mr. Shyam could hardly reconcile himself to the fact that the sales person has first quoted the discounted price, i.e. Rs. 950. But the original price printed on the price tag was Rs.1225.

Questions to Answer

1. Give a summary of the case.
2. Identify the three sources of Mr. Shyam's information about the price of the pullover.
3. Discuss the main filter involved in this case.
4. What should Mr. Shyam have done to avoid the misunderstanding?
5. Who is to blame for this communication gap? Why?

Course Code: **CO-1221**
Title: **Informatics and Cyber Laws**
Assignment Code: **CO-1221/SDE-C/2019-20**
Assignment Coverage: **All Modules**
Maximum Marks: **10**

Attempt all any 4 topics each in 2-3 pages

1. What is Internet? Explain the different uses of internet
2. What are the different types of computer networks?
3. Enumerate the 'ten commandments' for a citizen
4. Explain IT enabled services.
5. Explain: (i) cyber world (ii) hacking (iii) stalking (iv) cyber security

Course Code: **CO-1221**
Title: **Informatics and Cyber Laws**
Case analysis Code: **CO-1221/SDE-C/2019-20**
Case analysis Coverage: **All Modules**
Maximum Marks: **10**

Attempt all the cases each in not less than 5 pages

1. India has emerged as the fifth largest electronic waste producer in world.-
Discuss the statement
2. Digitalization and the Internet have made life easier for everybody, with everything just a click away. From white collar criminals to attacks by terrorist organizations, the number of cyber crime cases has also increased. With the increase in use, abuse of the Internet has also increased. Other crimes like kidnapping, fraud, theft are committed with the help of internet now. Examine the provisions of the IPC, 1860 and the IT Act, 2000 to solve these issues.

Course Code: **CO-1231**
Title: **Business Regulatory Frame Work**
Assignment Code: **CO-1231/SDE-C/2019-20**
Assignment Coverage: **All Modules**
Maximum Marks: **10**

Attempt any 4 topics each in 2-3 pages

1. What is meant by mercantile law? Discuss the scope of mercantile law.
2. What is a contract? Discuss the essentials of a valid contract.
3. What is an offer? Discuss the essential elements of a valid offer.
4. Discuss the different modes of discharging a contract
5. How do you create an agency under Indian Contract Act? Also, discuss the ways of terminating an agency.
6. Discuss the role and functions of IRDA.

Course Code: **CO-1231**
Title: **Business Regulatory Frame Work**
Case Analysis Code: **CO-1231/SDE-C/2019-20**
Assignment Coverage: **All Modules**
Maximum Marks: **10**

Attempt any 2 cases each in not less than 5 pages

1. A smart phone company ABC has asked a software company XYZ to develop software for them. XYZ Company has provided a total estimate of Rs. 20000000 for total work of 30 days. Both the companies agreed that ABC would provide 20% of the total payment to XYZ before starting the work, 50% after the initial stage and 30% after completion. After ten days of work, XYZ has written a letter to ABC that the project will require more time as the head software developer has left the organization. After 15 days of work, XYZ has given another letter to ABC and mentioned that they would only provide the source code, and they would provide an assistant developer to complete the rest of the work. Being the chairman of ABC what should be your decision.
2. Johar has sold some goods to Karan. But the property in the goods sold had not been passed onto Karan, the buyer. Further, it was provided in the contract of sale that the price of the goods sold will not be payable without passing on the property in the goods sold. Can Johar, the seller, sue Karan, the buyer, for the damages, and also for the realization of the prices of the goods sold? Give reasons for your answer.
3. A and B had entered into a business agreement, which was executed in writing under the joint signatures of both the parties to the contract. In the contract document, one of the clauses read as under: „This agreement is not a formal or legal agreement and shall not be

subjected to legal jurisdiction in the courts of law". After some time, a dispute arose between A and B. A filed a suit in the court of law against B on the contention that usually all business agreement are pursued to have been entered into with the intention of creating legal obligations and consequences. Do you think that the contention of A is valid in the instant case? Give reasons for your answer.

SEMESTER II

Language Course 4:

MODERN ENGLISH GRAMMAR AND USAGE

(BA/BSc/B Com English IV)

EN 1212.1.

ASSIGNMENT TOPICS

Attempt these topics each in 3-4 pages

1. Tense forms and their uses.
2. Nouns, Verbs, Adjectives and Adverbs

(10 marks)

Case Analysis

- Write one page each on any five proverbs in English.

(10 marks)
