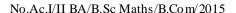
## SCHOOL OF DISTANCE EDUCATION University of Kerala

Palayam, Thiruvananthapuram





Dated: 19/03/2015

## CIRCULAR

## Sub:- II Year BA/B.Sc Maths/B.Com/BA Afzal-Ul-UlmaApril/May 2015

Instructions regarding filling up of the application forms for registration to the examination

Students are requested to note the following.

- 1. Application can be downloaded from website.www.ideku.net.(Downloads->Forms and Brochures-> Examination Form) & www.keralauniversity.ac.in
- 2. Passport size photographs of the applicant should be affixed on the Hall Ticket and Application form.
- 3. Application Shall not be sent to the Controller of Examinations directly without the Counter Signature of the Director SDE
- 4. Students are eligible for registration to the University Examinations only if they have paid the tuition fee fully for the academic year 2014-2015
- Examination fee and Tuition fee should be remitted separately and chalan receipts shall be forwarded to SDE. The examination fee receipt should be attached to the examination application form.

  Fee shall be remitted by crossed demand draft in favour of the Finance Officer, University of Kerala from SBT and District Co-operative Bank Payable at the Service Branch Thiruvananthapuram .Those who remit fee by DD have to Pay an additional amount of Rs.10/- Fees can also be remitted at the Cash Counters in Palayam Campus and at the Jana Sevana Kendram (Friends)
- 7. Students who fail to secure 50% attendance are not eligible for registration to the examination.
- 8. Students shall write their Enrolment Number in full on the Application Form
- 9. Students are directed to furnish the Register number of their previous appearances in appropriate columns **Fees:**

Rs. 100/- for each theory paper

Rs. 100/- for marklist.

Rs. 200/- for CV Camp.

Rs 10/- for Service Charge in case of Demand Draft

Rs. 20/- for Application form, if downloaded

Rs. 40/- for Improvement Candidates

Last Date of remittance of Exam fees and submission of application forms are detailed below:

Without Fine 30/03/2015 With fine of Rs. - 50/- 04/04/2015

With Super fine of Rs. - 250/- 07/04/2015

Date of commencement of Examinations will be announced later

DIRECTOR