

SCHOOL OF DISTANCE EDUCATION
University of Kerala
Palayam ,Thiruvananthapuram



No.Ac.I/III B.Com/B.A/B.Sc/2015

Dated: 03-03-2015

CIRCULAR

Sub:- III Year B.Com/B.A/B.Sc April/May 2015

Instructions regarding filling up of the application forms for registration to the examination

Students are requested to note the following.

1	Application can be downloaded from website. www.ideku.net . (Downloads -> Forms and Brochures-> Examination Form) & www.keralauniversity.ac.in
2	Passport size photographs of the applicant should be affixed on the Hall Ticket and Application form.
3	Application Shall not be sent to the Controller of Examinations directly without the Counter Signature of the Director SDE
4	Students are eligible for registration to the University Examinations only if they have paid the tuition fee fully for the academic year 2014-2015
5	Examination and Tuition fee should be remitted separately and the examination fee should be attached to the examination application form. Fee shall be remitted by crossed draft in favour of the Finance Officer ,University of Kerala from SBT and District Co-operative Bank Payable at the Service Branch Thiruvananthapuram .Those who remit fee by DD have to Pay an additional amount of Rs.10/- Fees Can also be remitted at the Cash Counters in Palayam Campus and at the Jana Sevana Kendram (Friends)
6.	Students who fail to secure 50% attendance are not eligible for registration to the examination.
7.	Students shall write their Enrolment Number in full on the Application Form
8	Students are directed to furnish the Register number of their previous appearances in appropriate columns
9.	<u>FEE DETAILS</u> Rs. 100/- for each theory paper Rs. 100/- for marklist. Rs. 200/- for CV Camp. Rs 10/- for Service Charge in case of Demand Draft Rs. 20/- for Application form, if downloaded
10.	Last Date of remittance of Exam fees and submission of application forms are detailed below:

Last dates for submitting applications			
	B.Com.	B.A	B. Sc. (Mathematics) / B.A - Afzal-ul-ulama
Without fine	11/03/2015	13/03/2015	13/03/2015
With fine of Rs. 50/-	13/03/2015	17/03/2015	17/03/2015
With fine of Rs. 250/-	17/03/2015	19/03/2015	19/03/2015
11	Date of commencement of Examinations will be announced later		
12	<p><u>Fee for Improvement and Supplementary Candidates</u></p> <p>Rs. 100/- for each theory paper</p> <p>Registration fee Rs.40/-(for B.Com. students)</p> <p>Registration fee Rs.75/-(for B.A/B.Sc. students)</p>		

DIRECTOR