

**SCHOOL OF DISTANCE EDUCATION  
UNIVERSITY OF KERALA  
PALAYAM, THIRUVANANTHAPURAM**



AC III/MBA/2015

Date: 26-03-2015

**CIRCULAR**

Sub: - Third Semester MBA course-(2013-15 Batch)-Promotion-  
Fee remittance - Contact programme etc.

Students of MBA course (2013-15 batch) who have registered for Second Semester Examination in February 2015 are promoted to **Third Semester**. They are directed to remit tuition fee Rs.7500/- on or before **04.04.2015**. Fee can be remitted with a fine amount of Rs.50/- up to **13.04.2015** and with Rs.150/- as fine up to **15.05.2015**

**Study materials will be issued to students only on receipt of tuition fee.**

**Contact classes for 3<sup>rd</sup> sem MBA will begin from 12.04.2015 at U.I.T Kuravankonam.**

Time table for contact classes can be had from the course co-ordinator Dr..Shaji(Course Co-Ordinator, MBA,SDE)

Students who have not secured 50% attendance for the second semester MBA contact programme are directed to remit Rs.500/- as attendance exemption fee and produce Chalan/DD marking their enrolment number on the reverse side.

Fee shall be remitted by way of pay-in-slip at university Cash Counter/Friends or by taking Demand Drafts favouring Finance Officer, University of Kerala drawn from any branch of SBT/SBI District Co-Operative Bank with an additional amount of Rs.10/-

Kindly quote students enrolment number in all the correspondence with the institute.

**DIRECTOR**