

**CIRCULAR****Sub: Fourth Semester Tuition Fees and Assignment fee MBA students of 2018 Admission - Remittance – reg.**

Fourth Semester contact classes for the students of MBA 2018 Admission are scheduled. Therefore the students of the PG programmes are directed to remit the Tuition and Assignment Fee applicable to them for MBA programme as per the below table

| Sl. No. | Name of the Programme | Fourth Semester Tuition Fees | Assignment Fee | Total (In Rupees) |
|---------|-----------------------|------------------------------|----------------|-------------------|
| 1       | MBA                   | 9135                         | 160            | 9295              |

- The following is the Tuition Fee remittance schedule.

| <u>Particulars</u>     | <u>Dates</u> |            |
|------------------------|--------------|------------|
|                        | <b>From</b>  | <b>To</b>  |
| Without Fine           | 01/09/2021   | 14/09/2021 |
| With Fine of Rs. 55/-  | 15/09/2021   | 21/09/2021 |
| With Fine of Rs. 160/- | 22/09/2021   | 28/09/2021 |

**A penalty of Rs.1050/- will be levied beyond the last date of 28/09/2021.**

- SC/ST/OEC students having e-grants need not pay tuition fee, but remit the assignment fee Rs. 160/- and must do online semester registration without fail in the student profile using the URL <http://sde.keralauniversity.ac.in/sdestudentregn/student/login>. or <http://www.ideku.net> **Student Portal**
- For making online payment follow the below steps –**

Visit the following link <https://pay.keralauniversity.ac.in/kupay/home>→ click **Departmental Remittance** icon→ Select **School of Distance Education** as Department Name →fill the Remitters Name, Phone number, e-mail ID and enter Security Captcha

and click Next Step →Select Purpose as **Tuition Fee/Semester Fee**(Fee amount as mentioned in the student portal),skip application Fee box, then total fee amount will be automatically updated ,enter the Security Captcha and click Next Step then Remitter Summary will be displayed →then click **Make Online Payment** button where you will be guided to payment gateway and after giving the bank details please make the payment. After successfully making the payment, you will be receiving a receipt with the payment details, **the receipt details should be entered in the Student portal for successful completion of the semester registration process.**

Sd/-  
**DIRECTOR**